

Mountain Home Air Force Base Water Resilience Project Request for Qualifications



Informational Meeting

State of Idaho

RFQ No. 2023-01

RFQ Issue Date: August 24, 2022

Informational Meeting: September 6, 2022

Questions Due: September 16, 2022 at 5:00 pm MT

Closing Date: October 7, 2022 at 4:00 pm MT

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03/02/201

Informational Meeting Introduction and Purpose

Welcome

- **Purpose of this Meeting:**
 - **Introduce the state's procurement team and representatives of the Idaho Water Resource Board (IWRB) and Idaho Department of Water Resources (IDWR) for this RFQ, provide a brief project overview, and provide a forum to formalize questions from Respondents.**
- **The IWRB is seeking an Owner's Advisor (OA) to assist with the Mountain Home Air Force Base Water Resilience Project (Project).**
- **The Project will be funded by the IWRB.**

Procurement Team Introduction

The background of the slide is an aerial photograph showing several F-35 fighter jets in flight. The jets are flying over a desert landscape with a winding river or canal. The terrain is arid and brown, with some greenery along the water's edge. The sky is clear and blue.

➤ **Our Team Members include:**

➤ **Procurement Team:**

➤ **RFQ Lead—Glyn Roberts**

➤ **Project Manager—Mike Morrison, Ph.D., P.E.,
IDWR Staff Engineer**

➤ **IWRB/IDWR Staff**

Estimated Procurement Process Schedule

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RFQ Issues.	August 24, 2022
Informational meeting at: IDWR, 322 E Front Street, Boise, Idaho, 6th floor.	September 6, 2022, 10:00 am MT
Deadline for questions on the RFQ.	September 16, 2022, 5:00 pm MT
Responses to questions posted to IDWR web page: https://idwr.idaho.gov/solicitations/ .	September 22, 2022
SOQ submission deadline. No SOQ packages will be accepted after this deadline	October 7, 2022, 4:00 pm MT
SOQ opening at: IDWR, 322 E Front Street, Boise, Idaho Conference Room 602B	October 7, 2022, 4:05 pm MT
Interview top scoring Respondents.	Week of October 31 - November 4

Procurement Process

- **Statement of Qualifications (SOQ) may be submitted manually ~~or electronically~~; SOQ must be sealed and identified as provided in the RFQ document. Respondents are reminded to include a Signed Signature Page, with an original handwritten signature, if submitting manually.**
- **Respondents which condition their SOQ on the state's acceptance of alternative terms and conditions, or respondents which state in their proposal that they do not agree to the terms, conditions, requirements or specifications contained in the RFQ may be found non-responsive, as provided in the RFQ document.**

See Section 3.10
of the RFQ
for submission
requirements



Procurement Process

- **Questions regarding the specifications, Standard Terms and Conditions, Solicitation Instructions to Vendors, or any other requirements or specifications in the RFQ must be submitted prior to September 16, 2022.**
- **All SOQ's must be submitted no later than 4:00 PM MST on October 7, 2022 to this office.**
- **Public Opening will be at 4:05 PM MST on October 7, 2022 at the same location.**

A background image showing a calm lake in the foreground, with a rocky shoreline and dry, brushy vegetation. In the distance, there are rolling hills under a clear blue sky.

Procurement Questions

03/02/2017 10:

- All questions concerning this RFQ's procedures and the project shall be submitted in writing and directed to IDWR.Purchasing@idwr.idaho.gov. All e-mails shall include the project name and RFQ number. No questions will be accepted by telephone.
- All questions are due no later than 5:00 p.m. (MST) on September 16, 2022.
- Responses to all questions will be provided in an addendum to the RFQ.
- All addenda to this solicitation will be posted at <https://idwr.idaho.gov/solicitations/> under the Solicitations tab.



Opportunity to ask Questions

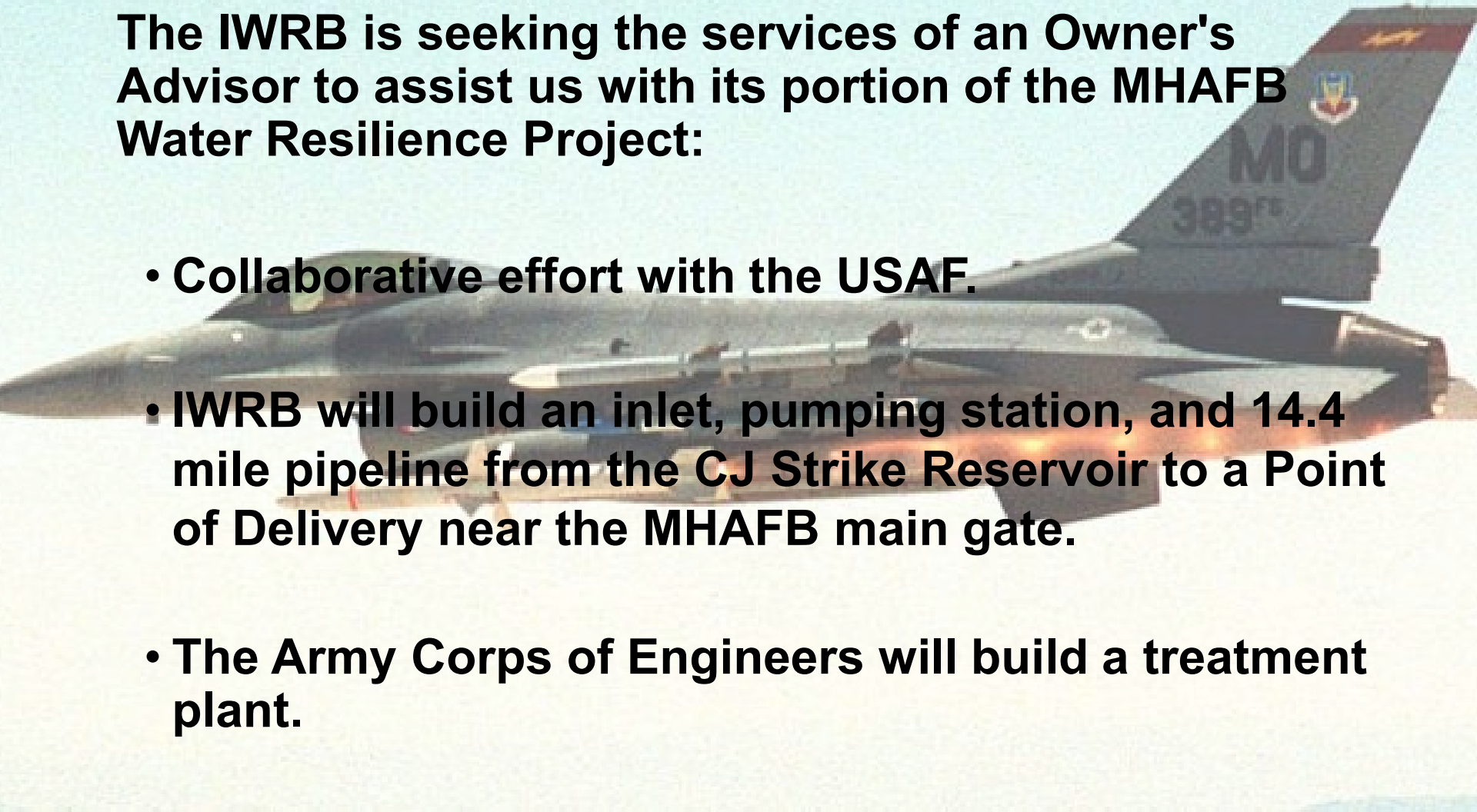
03/02/2017 10:

- Respondents participating in this conference will have an opportunity to ask questions during the conference.
- If you have a question, raise your hand, state your name and the company you represent, and ask your question.
- If you have your question in written form, please provide it to the RFQ Lead before you leave the conference.
- If an answer is available at the conference, the question will be answered. If the IDWR is unable to answer the question during the conference, submit your question in writing prior to the deadline for questions.
- **INTERESTED RESPONDENTS ARE CAUTIONED NOT TO RELY ON ORAL RESPONSES PROVIDED BY THE STATE. ONLY QUESTIONS SUBMITTED IN WRITING TO THE RFP LEAD PRIOR TO THE QUESTION DEADLINE WILL BE INCORPORATED IN THE RFP IN THE FORM OF AN AMENDMENT.**

Project Overview

The IWRB is seeking the services of an Owner's Advisor to assist us with its portion of the MHAFB Water Resilience Project:

- **Collaborative effort with the USAF.**
- **IWRB will build an inlet, pumping station, and 14.4 mile pipeline from the CJ Strike Reservoir to a Point of Delivery near the MHAFB main gate.**
- **The Army Corps of Engineers will build a treatment plant.**



Description of Requirements

- The OA will assist the board:
 - Procuring a Design Build (DB) firm.
 - Administering and Managing the contract with the DB firm.
 - Providing/procuring technical expertise as needed.





Required Services: Procuring a DB Firm


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- **The OA will assist the board:**
 - **Selecting a DB firm in accordance with Idaho Procurement Rules.**
 - **Developing procurement documents (SOWs, RFQs, RFPs, etc).**
 - **Administering portions of the selection process.**
 - **Reviewing proposals from candidate DB firms.**
 - **Developing contract documents with the selected DB firm.**

Required Services: Administering and Managing the Contract

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- **The OA will assist the board:**
 - **Administering the contract.**
 - **Monitoring timeline and budget**
 - **Reviewing, processing, and maintaining records of progress payments, RFIs, changes, and other communications.**
 - **Organizing and attending meetings between IWRB Staff, OA, DB firm, and other entities as required.**
 - **Providing presentations and updates to the Board.**



Required Services: Technical Expertise

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- **The OA will assist the board:**
 - **Obtaining permits from and providing reports to governmental agencies.**
 - **Overseeing and monitoring design quality**
 - **Participating in design reviews.**
 - **Overseeing and monitoring construction quality.**
 - **Obtaining technical and professional services as required.**
 - **Conducting pre- and post-construction site surveys, final inspection, and verification.**

General Requirements



The Board anticipates working closely with the OA Team for three or more years. It is important that team members named in the submittal remain with the team for the duration of the project.



Evaluation Criteria

Criterion
Company Overview and Experience
Team Organization and Experience
Experience Identifying, Selecting, and Contracting with a DB Firm
Experience Working with State and Federal Agencies
Contract Administration and Document Management
Design Phase Oversight, Management, and Quality Assurance
Construction Phase Oversight, Management, and Quality Assurance
Engineering and Technical Support
Meeting Facilitation and Presentations



Section 3.10: Your Submittal Package

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- A. Five hard copies and a USB drive containing a .pdf of your submittal.**
- B. Cover Page with the e-mail address of your primary contact person (Attachment A)**
- C. Include a Table of Contents**
- D. Body of the submission should be no more than 25 pages long, be in a legible font no smaller than 11 points and contain a separate section for each of the preceding criteria.**
- E. Certification Regarding Debarment, Suspension, and Other Responsibility Matters (Attachment B).**
- F. Signed Signature Page (Attachment C).**
- G. Contact Information for all references (May be in separate section).**
- H. Copies of relevant licenses or certifications (May be in a separate section).**



Questions?

Closing Remarks

- Respondent are reminded that the sole point of contact for this RFQ is the RFQ Lead:
 - Glyn Roberts, Senior Buyer
 - Idwr.purchasing@idwr.idaho.gov
- Submit all questions in writing prior to (September 16, 2022)
- Review the RFQ thoroughly and respond to all requirements.
- We appreciate your interest in supplying the needs of the state of Idaho.