



STATE OF IDAHO

Department of Water Resources

Invitation to Bid (ITB) 26-01

WELL DRILLING SERVICES

Date of Issuance: December 4, 2025

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ITB ADMINISTRATIVE INFORMATION

ITB Title:	Well Drilling Services
ITB Project Description:	Drilling and construction of one (1) monitoring well in Moscow, Idaho
ITB Lead:	Glyn Roberts, Purchasing Agent Idaho Department of Water Resources idwr.purchasing@idwr.idaho.gov 208-287-4800
Submit Sealed Bid (if submitting manually): MANUAL BIDS MUST BE RECEIVED AT THE ADDRESS DESIGNATED FOR COURIER SERVICE AND TIME/DATE STAMPED BY IDWR PRIOR TO THE CLOSING DATE AND TIME. Submit electronically via email:	<i>Address for Courier:</i> 322 E Front Street, Suite 648 Boise, ID 83702 <i>Address for U.S. Mail:</i> PO Box 83720 Boise, ID 83720-0098 <i>Electronic Submission:</i> idwr.purchasing@idwr.idaho.gov
Deadline to Receive Questions:	December 11, 2025
ITB Closing Date:	January 5, 2026, 10:00 a.m. MT
ITB Opening Date:	January 5, 2026, 10:05 a.m. MT
Term of Contract	Well construction must be completed by October 31, 2026.

1 PURPOSE

The State of Idaho Department of Water Resources (IDWR) is requesting Bids from qualified Vendors for the purchase of Well Drilling Services in accordance with the specifications provided below.

2 GENERAL INFORMATION, SOLICITATION INSTRUCTIONS, AND STANDARD TERMS AND CONDITIONS

The ITB Lead is the only contact for this Solicitation. All correspondence regarding this ITB shall be in writing. In the event that it becomes necessary to revise any part of this ITB, amendments will be posted at <https://idwr.idaho.gov/solicitations/>. It is the responsibility of the Bidder to monitor the website for any updates or amendments. Any oral interpretations or clarifications of this ITB shall not be relied upon. All changes to this ITB must be in writing and posted to the website. Alternate Bids are not allowed. IDWR's Standard Contract Terms and Conditions are found in **Attachment 4**, Standard Contract Provisions. Standard Contract Provisions are all incorporated into this solicitation and shall be binding on any subsequent contract(s) issued as a result of this solicitation.

Bids which condition the Bid based upon the IDWR accepting other terms and conditions not found in the ITB, or which take exception to the IDWR's terms and conditions, will be found non-responsive, and no further consideration of the Bid will be given.

3 INQUIRIES

Questions or other correspondence must be submitted in writing to the ITB Lead listed below.

Questions must be received by 11:59:59 p.m. MT on the date listed in the ITB Administrative Information. Written questions must be submitted using **Attachment 1**, Bidder Questions. Official answers to all written questions will be posted on <https://idwr.idaho.gov/solicitations/> as an amendment to this ITB.

ITB Lead: Glyn Roberts
Phone: 208-287-4800
Fax: 208-287-6700
E-mail: idwr.purchasing@idwr.idaho.gov

4 BACKGROUND

IDWR seeks to improve groundwater monitoring and aquifer characterization of the Grande Ronde Aquifer in the Moscow area.

5 SPECIFICATIONS

See **Attachment 3**, Scope of Work

6 QUANTITY

This ITB is for the drilling and construction of one groundwater monitoring well. Well construction details are provided in Attachment 3.

7 COST

Provide your fully burdened Total Cost on **Attachment 2**, Bid Schedule.

Bids should include all work and materials to cover the cost of drilling and construction of the well from the Scope of Work (**Attachment 3**) for which the bid is submitted. Bids must include all costs for drilling, mobilization and demobilization, locking well cap, protective well monument, steel casing, stainless steel screen, drilling permit, seal material, and well clean out. Driller standby time should be listed as a rate per hour, but not included in the overall bid amount, in the event IDWR temporarily ceases drilling activities for any reason. Standby time for equipment malfunctions or failure is not a billable item.

8 BILLING PROCEDURE

The Contractor must provide an invoice upon the completion of the well. The invoice must be submitted no later thirty (30) calendar days after completion. No invoice will be accepted or paid without receipt of required documentation, as listed below. Invoices submitted without the required documentation will be returned to the Contractor for resubmission.

The Contractor must provide the following information with each invoice:

1. Contract number
2. Identification of billing period
3. Total amount billed for the billing period
4. Detailed description of services/products provided and associated # of hours/\$ amounts, as appropriate
5. Completed Well Driller's Report, as required by IDWR's Ground Water Protection Section
6. Name of authorized individual and contact information for Contractor

Invoices and reports are to be submitted to:

IDWR Payable
Idaho Department of Water Resources
322 E Front Street, Suite 648
PO Box 83720
Boise, ID 83720-0098
Email: IdwrPayable@idwr.idaho.gov

9 SUBMISSION REQUIREMENTS

9.1 Required Bid Submission Items

Your Bid Submission must consist of the following:

9.1.1 Bid Schedule

Provide your cost information and identify timeframe(s) you would be available to complete the work on **Attachment 2**, Bid Schedule, below. Do not submit your Bid on any other form. Submitting your Bid on a form different than the Bid Schedule may cause your Bid to be rejected as non-responsive.

9.1.2 Signature Page

The Signature Page (**Attachment 5**) must be completed and submitted as part of your Bid.

9.2 Bid Submission Methods

Bids may be submitted electronically via the link at the following email:

idwr.purchasing@idwr.idaho.gov or manually in a sealed envelope/package. Bids may be faxed to IDWR Purchasing at 208-287-6700. Your Bid must be received at IDWR, 322 E Front Street, Suite 648, Boise, ID 83702 by the date and time specified on the ITB Administrative Information page. The official time, for bid closing purposes, is the IDWR time clock.

9.2.1 Electronic Submission via email

If submitting electronically via email, upload all of the Required Bid Submission Items (See Section 9.1).

Bidders are further advised to upload response materials with descriptive file names, organized and consolidated in a manner which allows the State to efficiently navigate the Bidder's response, as the State will print uploaded documents for evaluation in the manner received.

9.2.2 Manual Submission

If submitting manually (via U.S. Mail, courier or hand-delivery), seal all Required Bid Submission Items in a single envelope or package (*be certain to include an original handwritten signature in ink OR an electronic signature on the Signature Page*) and label the outside of the package as follows:

Attn: Glyn Roberts, Idaho Department of Water Resources

Bidder Name: (Company Name)

ITB Number: 26-01

ITB Title: Well Drilling Services

Bidders submitting manually must provide one (1) original and one (1) copy of their Bids. Please clearly identify the original manual submission and be certain that the Signature Page is located at the front of the original Bid.

10 AWARD

Award will be made to the responsive, responsible Bidder with the lowest Total Cost, as provided on the Bid Schedule for the idealized 1,200 foot well. In order to be considered for the award, the apparent successful Bidder will be required to demonstrate that the Bidder has the equipment to construct the well using the specified drilling method indicated in Section 11. Additionally, the apparent successful Bidder may be required to demonstrate that the proposed timeframes will ensure completion of the well by October 31, 2026. If the cost of drilling services exceeds IDWR's anticipated budget, IDWR reserves the right to negotiate cost with the lowest responsive bidder. If IDWR and the lowest responsive bidder cannot reach an acceptable cost, IDWR may enter into negotiations with the next lowest responsive bidder or cancel the drilling services.

11 INSTALLATION AND ACCEPTANCE

Construct a groundwater monitoring well with a minimum six-inch diameter steel casing that is capable of being measured with an electronic water level tape and can have a temporary pump installed for well testing purposes in the future. The well shall be constructed using an air-rotary or dual-rotary drilling method with an air compressor of 1,070 cubic feet per minute or greater that is capable of drilling to a depth of 1,200 feet and returning drill cuttings to the surface for sampling. An IDWR representative may be onsite during all work to monitor the drilling activity and collect geological samples.

12 SERVICE AND SUPPORT, MAINTENANCE, ETC.

The Contractor shall supply and maintain drilling equipment at the well location. The Contractor shall be responsible for repair and routine maintenance of the drilling equipment owned by the Contractor. IDWR will not be responsible for repair, maintenance, or loss of equipment due to any cause, including vandalism. The Contractor must repair or replace equipment as quickly as possible to ensure work continuity. The Contractor shall notify the IDWR Contract Manager of any equipment damage or malfunction within three (3) working days of discovery of the occurrence and provide an assessment of the problem and proposed solution. Equipment shall be repaired or replaced within five (5) working days of discovery of the occurrence unless an alternative agreement is reached with IDWR. IDWR shall not be responsible for the costs of any downtime related to drilling equipment problems or for unforeseen situations that develop at the site such as adverse weather, rangeland fires, etc., that cause temporary suspension of drilling.

13 CONTRACT MONITORING

The award will be monitored by IDWR staff through correspondence between the Contractor and IDWR. Correspondence will occur prior to the start of any work, prior to the completion of the well, and upon any unforeseen issues that may arise. The Contractor must give IDWR a minimum of five (5) working days' notice prior to the start of drilling the well. The Contractor shall communicate well construction progress with IDWR staff on a daily basis. During the contract term, IDWR reserves the right to cancel the well based on lack of funding.

14 REPORTING REQUIREMENTS

A completed driller's report must be submitted to IDWR within thirty (30) days of the completion of the well.

15 CRITICAL DATES FOR WELL CONSTRUCTION AND REPORTING

Drilling start dates will be negotiated at contract award, and drilling may commence as soon as a contract is signed. Well construction must be completed by October 31, 2026. The Contractor shall submit well driller's report, descriptions of services provided, and invoices within thirty (30) days of the completion of well construction and testing.

16 COMPLIANCE

Contractor must comply with the requirements of Idaho Code § 42-238 and IDAPA 37.03.10 "Well Driller Licensing Rules." Materials used for the construction of the well must be new materials and in accordance with the Idaho Well Construction Standard Rules (IDAPA 37.03.09). Drilling and construction methods must comply with the Idaho Well Construction Standard Rules (IDAPA 37.03.09).

17 PRICE ADJUSTMENT CLAUSE

Any price adjustment due to unforeseen circumstances will only be allowed if the Contractor provides justification and requests the increase prior to completing work for which a price adjustment has been requested. The request and justification for any increase above the specified bid amount will be reviewed by IDWR and either approved or denied, based on the circumstances and information presented.

18 RECORDS MAINTENANCE

Contractor shall maintain or supervise the maintenance of all records necessary to properly account for all payments made to the Contractor pursuant to the Contract. These records shall be retained by the Contractor for at least three (3) years after the Contract terminates, or until all audits initiated within the three (3) years have been completed, whichever is later.

19 AUDIT RIGHTS

The Contractor agrees to allow State and Federal auditors and State purchasing staff access to all the records relating to this Contract, for audit, inspection, and monitoring of services or performance. Such access will be during normal business hours or by appointment.

ATTACHMENT 1 - BIDDER QUESTIONS (INSTRUCTIONS)

ITB Number 26-01 Well Drilling Services

PLEASE DO NOT IDENTIFY YOUR NAME OR YOUR COMPANY'S NAME OR PRODUCT NAMES OF INTELLECTUAL PROPERTY IN YOUR QUESTIONS.

ADD ROWS BY HITTING THE TAB KEY WHILE WITHIN THE TABLE AND WITHIN THE FINAL ROW.

The following instructions must be followed when submitting questions using the question format on the following page.

1. DO NOT CHANGE THE FORMAT OR FONT. Do not bold your questions or change the color of the font.
2. Enter the ITB section number that the question is for in the "ITB Section" field (column 2). If the question is a general question not related to a specific ITB section, enter "General" in column 2. If the question is in regard to an IDWR Term or Condition, state the clause number in column 2. If the question is in regard to an attachment, enter the attachment identifier (example "Attachment A") in the "ITB Section" (column 2), and the attachment page number in the "ITB page" field (column 3).
3. Do not enter text in the "Response" field (column 5). This is for the State's use only.
4. Once completed, this form is to be e-mailed per the instructions in the ITB. The e-mail subject line is to state the ITB number followed by "Questions."

ATTACHMENT 1 - BIDDER QUESTIONS

ITB Number 26-01 Well Drilling Services

	ITB Section	ITB Page	Question
1			
2			
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ATTACHMENT 2 - BID SCHEDULE

ITB Number 26-01 Well Drilling Services

Provide your **fully burdened** Total Cost for **each** well on the Bid Schedule

Bids should include all work and materials to cover the cost of drilling and constructing the well as detailed in the Scope of Work (Attachment 3) for which the bid is submitted. Bids must include all costs for drilling, mobilization and demobilization, locking well cap, protective well monument, steel casing, stainless steel screen, drilling permit, seal material, and clean out. Hourly rates for standby time or additional services is requested by IDWR. The contract will be awarded to the lowest total bid for the idealized 1,200-foot well (the total cost of all three tasks in the table below). Actual drilling costs will reflect the final well construction and the per foot rate from the bidder.

Task	Minimum Casing or Hole Diameter	Cost Per Foot	Cost Multiplier	Cost
Drill, case, and seal down to 650 feet	8	n/a	n/a	\$
Drill and case 650 - 1,000 feet	6	\$	x350	\$
Drill open borehole 1,000 - 1,200 feet	6	\$	x200	\$
Total Cost				\$

Proposed Timeframe (e.g., January 1, 2026 - February 15, 2026): _____

Hourly rates for standby time or additional services (not included in Total Cost): _____

This completed Bid Schedule must be submitted with your response.

Company Name of Bidder: _____

Contact Name/Phone: _____

Contact E-mail: _____

ATTACHMENT 3 - SCOPE OF WORK

Overview

Groundwater resources in the Moscow Basin are present in two separate confined aquifers, the Wanapum (or Upper) Aquifer and the Grande Ronde (or Lower) Aquifer. Municipal wells owned by the City of Moscow and the University of Idaho divert groundwater from the Lower Aquifer. Available well logs for the basin suggest domestic wells divert groundwater from the Upper Aquifer.

Water levels in the Lower Aquifer have been declining in Idaho since at least the mid-1960s at a rate of approximately one foot per year. Observed water levels in the Lower Aquifer in Pullman, Washington have shown water level decline since at least the 1930s. Municipalities and universities in both Moscow and Pullman are evaluating options for an alternative water supply to stabilize groundwater levels and provide water for future growth. Some options require a more detailed understanding of the Lower Aquifer. IDWR plans to install a groundwater monitoring well near Moscow to assess and characterize the Lower Aquifer in the Moscow Basin.

The objective of the services requested is to drill and construct a groundwater monitoring well near Moscow, Idaho (Figure 1). The well is to be completed in the Lower Aquifer and will have a full seal through the Upper Aquifer. The seal depth is anticipated to be at a depth of 650 feet. The final depth of the well will depend on the depth of the basalt-bedrock interface. Depth to bedrock is estimated at about 1,200 feet but could be as shallow as 750 feet. If bedrock is encountered before reaching the Lower Aquifer, IDWR will terminate drilling and IDWR will have the contractor abandon the well.

Because of the unknown depth of bedrock and budget considerations, IDWR is asking for a bid to drill and construct the well seal to 650 feet, and per-foot bids for drilling beyond 650 feet.

All drillers providing bids through this ITB must comply with the requirements of Idaho Code § 42-238, and IDAPA 37.03.10 "Well Driller Licensing Rules." Materials used for the construction of the well must be new materials and in accordance with the Idaho Well Construction Standard Rules (IDAPA 37.03.09). Drilling and construction methods must comply with the Idaho Well Construction Standard Rules (IDAPA 37.03.09).

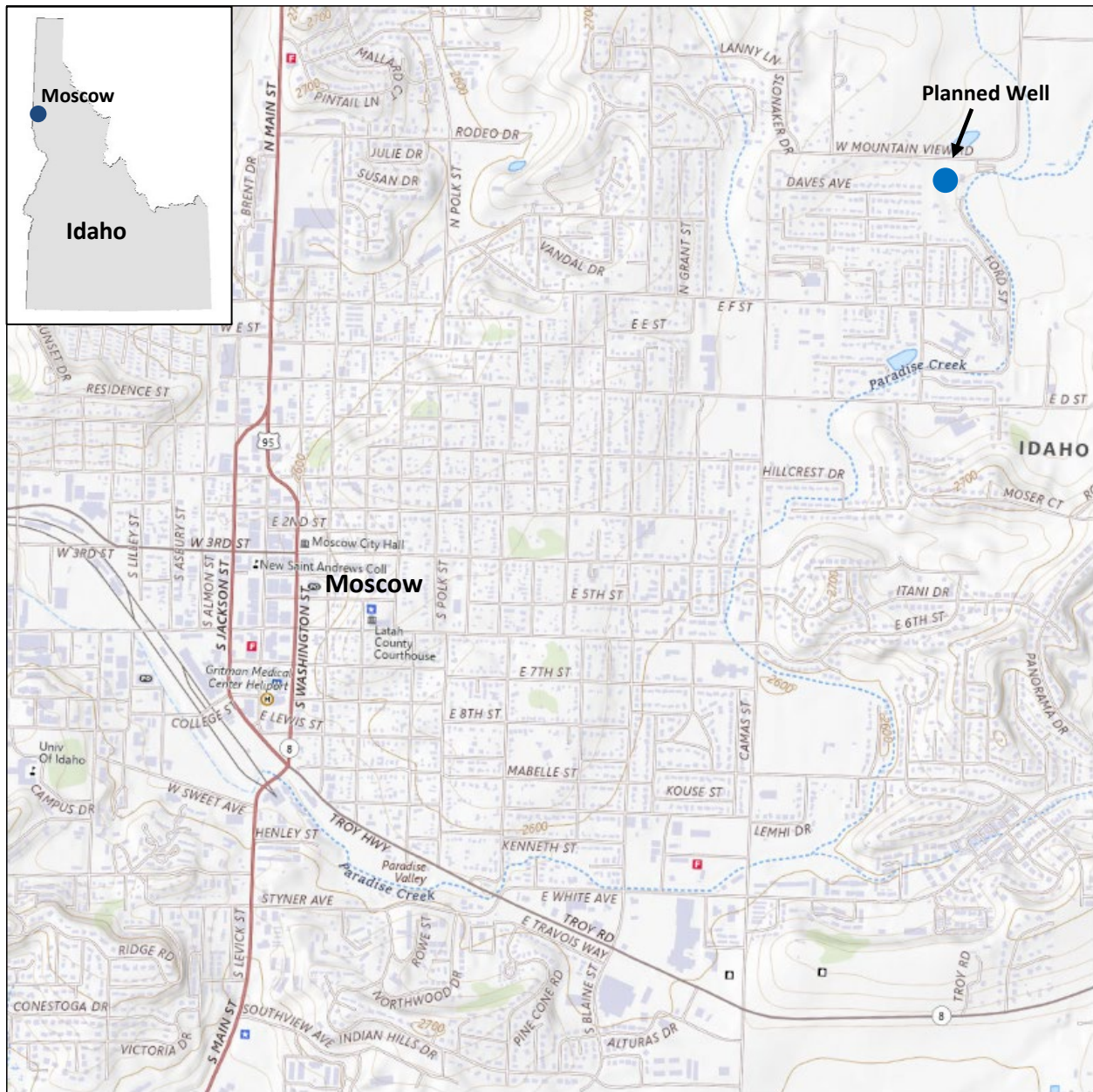


Figure 1. General location of the planned monitoring near Moscow, Idaho.

Drilling Location

The monitoring well will be drilled at Mountain View Park, near Moscow, Idaho at the location shown in Figure 2. The monitoring well will be located at T39N, R05W, Sec. 23, SWNW. IDWR has an access agreement with the City of Moscow to construct the well and complete the Scope of Work.



Figure 2. Location of the planned monitoring well.

Well Specifications

IDWR plans to drill a monitoring well in Mountain View Park to a depth that will encounter the granite bedrock beneath the Lower Aquifer. Previous geological assessments suggest that the well will encounter the entire Columbia River Basalt Group and sedimentary inter-bed units in the Moscow Basin, and that the depth to bedrock could range from about 750 feet to 1,200 feet below ground surface. However, it is possible that bedrock will be encountered above the Lower Aquifer. The monitoring well is designed to monitor the Lower Aquifer by sealing off groundwater present above the Lower Aquifer. The monitoring well is also designed to allow a submersible pump to be installed in the future.

IDWR is requesting bids based on a well design provided in Figure 3. The well is to be drilled and constructed using an air-rotary or dual-rotary drill rig with a minimum 1,070 cubic feet per minute air compressor. The minimum well completion specifications are as follows:

- Eight-inch diameter steel casing from surface to the seal depth (estimated 650 feet)
- Neat cement seal from surface to the seal depth
- Six-inch diameter borehole from seal depth to total depth with six-inch steel casing to support the sediment inter-bed anticipated to be present up to 1,000 feet below ground surface
- Wellhead to be completed two feet above ground surface with a lockable well cap

The actual well depth and seal depth may vary from the planned depths.

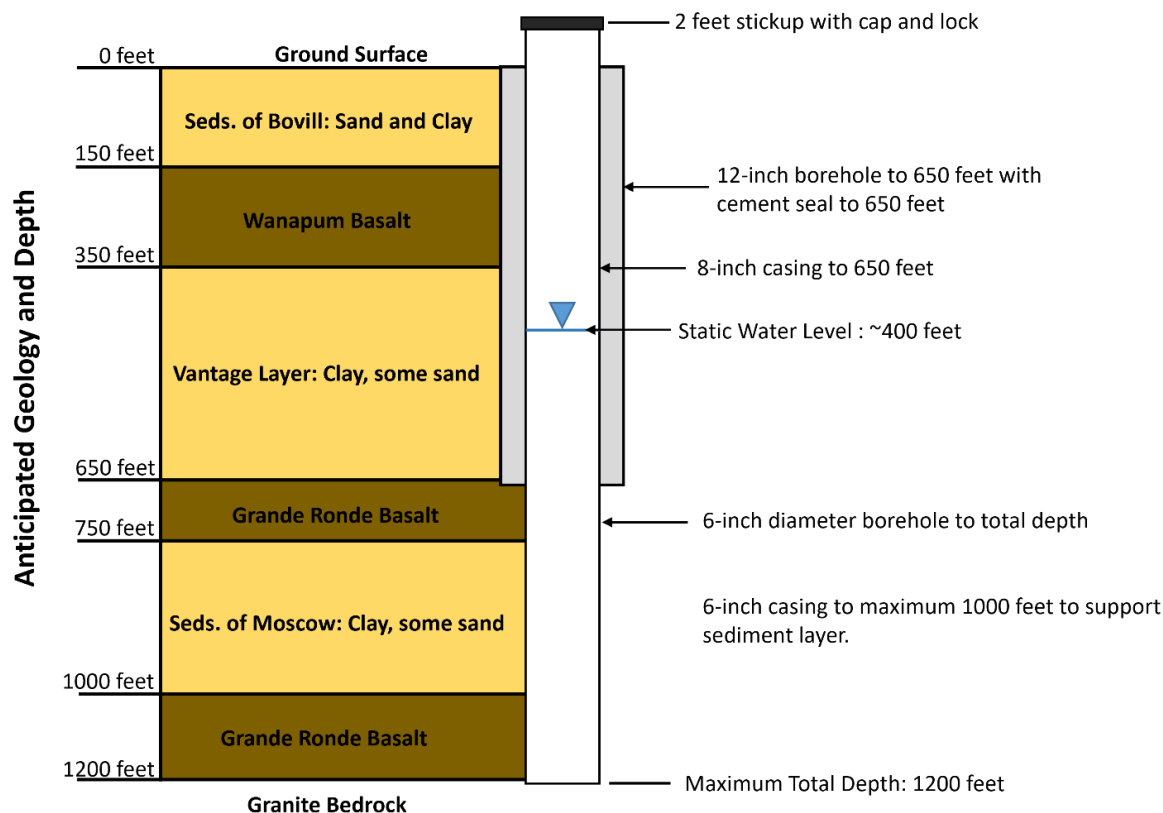


Figure 3. Anticipated geology and depths for a 1,200 foot monitoring well in the Lower Aquifer

Geological Sampling

IDWR staff or representatives will be collecting rock chip samples from well cuttings at ten-foot intervals. In the case IDWR staff or representatives cannot be on site to collect samples, the Contractor shall collect samples at ten-foot intervals. IDWR will provide bags for sample collection. The Contractor shall provide a setup that allows rock chip sampling to be conducted safely.

Reporting

The Contractor shall maintain a field log for the well, which is to contain routine field activities and unusual conditions encountered in the field. Field logs shall identify procedures followed in the field, describe any deviations from standard practice, and report any information that could affect the use of the well. Field logs shall be recorded in a format deemed acceptable by the IDWR as a permanent record. Notes shall be legible and leave no doubt about interpretation. Field logs shall be made available to IDWR within seven (7) working days of IDWR's request.

Service and Support, Maintenance, etc.

The Contractor shall supply and maintain drilling equipment at the well location. The Contractor shall be responsible for repair and routine maintenance of the drilling equipment owned by the Contractor. IDWR will not be responsible for repair, maintenance, or loss of equipment due to any cause, including vandalism. The Contractor must repair or replace equipment as quickly as possible to ensure work continuity. The Contractor shall notify the IDWR Contract Manager of any equipment damage or malfunction within three (3) working days of discovery of the occurrence and provide an assessment of the problem and proposed solution. Equipment shall be repaired or replaced within five (5) working days of discovery of the occurrence unless an alternative agreement is reached with IDWR. IDWR shall not be responsible for the costs of any downtime related to drilling equipment problems or for unforeseen situations that develop at the site such as adverse weather, rangeland fires, etc., that cause temporary suspension of drilling

ATTACHMENT 4 - STANDARD CONTRACT PROVISIONS
IDAHO DEPARTMENT OF WATER RESOURCES

1. DEFINITIONS

- A. "Department" or "IDWR" shall mean the Idaho Department of Water Resources, 322 East Front Street, PO Box 83720, Boise, Idaho 83720-0098, by and through its authorized representatives.
- B. "Contract" shall mean the contract document to which these standard provisions are attached, without respect to the name of the contract document.
- C. "Contract Manager" shall mean that person appointed by the Department to administer this Contract on behalf of the Department and includes, except as otherwise provided in this Contract, an authorized representative of the Contract Manager acting within the limits of his authority.
- D. "Project Coordinator" shall mean that person appointed by the Contractor to administer this Contract on behalf of the Contractor and includes, except as otherwise provided in this Contract, an authorized representative of the Project Coordinator acting within the limits of his authority.

2. PROJECT COORDINATION

- A. All communications given to the Contract Manager or Project Coordinator shall be as binding as if given to the party.
- B. The Department's Director, or anyone authorized to act on its behalf, may change the Contract Manager at any time by written notice served on the Contractor.
- C. The Project Coordinator shall be the Contractor's representative for administration of this Contract and shall have full authority to act on behalf of the Contractor unless specified otherwise in the main body of the Contract. The Contractor may change its Project Coordinator by prior written notice served on the Department.

3. LIMITATION OF PROGRAM FUNDS

- A. The Contractor acknowledges that the Department cannot obligate funds prior to obtaining funding approval.
- B. The Department certifies that state or federal funds are presently available and authorized for expenditure to pay the portion of costs which will accrue during the current state or federal fiscal year or applicable grant period.
- C. All obligations of the Department, including the continuance of payments under this Contract, are contingent upon the availability and continued appropriation of funds. In the event funds become unavailable as determined by the Department, the Department may immediately terminate this Contract or amend it accordingly. In no event shall the Department be liable for any payments in excess of approved or appropriated funds available for this project.

4. TERMINATION FOR CONVENIENCE

- A. The Department may terminate for its convenience this Contract in whole or in part. In such event, the Department shall serve a written Notice of Termination for Convenience on the Contractor by deposit in the United States mail, as certified, return receipt requested with proper postage affixed. Notice of Termination for Convenience shall be deemed served upon its receipt.
- B. The Contractor shall not incur after the date of service of the Notice of Termination for Convenience any non-cancellable obligations, except as authorized in the written Notice of

Termination for Convenience.

- C. If a termination for the convenience of the Department is effected, an equitable adjustment in the payments authorized in this Contract shall be made. Such adjustments shall provide for payment to the Contractor for services rendered prior to the effective date of termination of the Contract and for all non-cancellable obligations incurred prior to receipt of a Notice of Termination for Convenience.
- D. Within twenty days of receipt of a Notice of Termination for Convenience, the Contractor shall submit a summary detailing all completed work required by this Contract and deliver or otherwise make available to the Department all data, reports, estimates, summaries and such other information and materials as may have been accumulated by Contractor in performing this Contract, whether completed or in process.

5. TERMINATION FOR DEFAULT

- A. In addition to any termination of this Contract in accordance with Section 4, the Department may terminate this Contract in whole or in part because of the failure of the Contractor to fulfill its obligations, if Contractor fails to cure such default after notice and a period to cure. Upon receipt of Notice of Termination for Default, the Contractor shall immediately discontinue all services affected. Oral notice of termination by the Department is effective when given, but in such a case, the Department shall confirm with written Notice of Termination for Default by deposit in the United States mail as certified, return receipt requested. The effective date of termination for default if no oral notice is given shall be the date of receipt of Notice of Termination for Default.
- B. If a termination for default is effected, the Department has the right to withhold payment for services provided that relate to the Contractor's default.
- C. Within twenty days of receipt of a Notice of Termination for Default, the Contractor shall submit a summary detailing all completed work required by this Contract and deliver or otherwise make available to the Department all data, reports, estimates, summaries and such other information and materials as may have been accumulated by Contractor in performing this Contract, whether completed or in process.
- D. The rights and remedies of the Department provided in this Contract are in addition to any other rights and remedies provided by law or under this Contract.

6. INDEMNIFICATION

- A. Contractor shall indemnify, defend, and save harmless the Department, its officers, agents, employees, and volunteers from and against any and all liability, claims, damages, losses, expenses, actions, settlements, attorneys' fees, and suits whatsoever caused by, arising out of, or in connection with Contractor's acts or omissions under this Contract or Contractor's failure to comply with any state or federal statute, law, regulation, or rule.
- B. Upon receipt of the Department's tender of indemnity and defense, Contractor shall immediately take all reasonable actions necessary, including, but not limited to, providing a legal defense for the Department, to begin fulfilling its obligation to indemnify, defend, and save harmless the Department. Contractor's indemnification and defense liabilities described herein shall apply regardless of any allegations that a claim or suit is attributable in whole or in part to any act or omission of the Department under this Contract. However, if it is determined by a final judgment that the Department's negligent act or omission is the sole proximate cause of a suit or claim, the Department shall not be entitled to indemnification from Contractor with respect to such suit or claim, and the Department, in its discretion, may reimburse Contractor for reasonable defense

costs attributable to the defense provided by any Special Deputy Attorney General appointed pursuant to Section 6.C.

- C. Any legal defense provided by Contractor to the Department under this section must be free of any conflicts of interest, even if retention of separate legal counsel for the Department is necessary. Any attorney appointed to represent the Department must first qualify as and be appointed by the Attorney General of the State of Idaho as a Special Deputy Attorney General pursuant to Idaho Code §§ 67-1401(13) and 67-1409(1).

7. NO PERSONAL LIABILITY

In no event shall any official, officer, employee, or agent of the Department and the State of Idaho be personally liable for any representation, statement, covenant, warranty, or obligation contained in, or made in connection with, this Contract, express or implied.

8. WORKERS COMPENSATION INSURANCE

Unless the Contractor is exempt under the provisions of Idaho Code § 72-212, the Contractor warrants that it has purchased worker's compensation insurance for Contractor and all employees engaged in the performance of this Contract and shall provide the Department with a Certificate of Insurance to verify the same within 15 days of the execution of this Contract. The Contractor shall notify the Contract Manager within five days of any change in the status of its worker's compensation insurance.

9. INSURANCE

- A. Contractor shall obtain and maintain insurance at its own expense for the duration of the Contract with insurance companies properly licensed to do business in Idaho insurance in amounts not less than the following:
 - i. Commercial General Liability (CGL) with a limit of not less than \$1,000,000 each occurrence/aggregate if defense is outside the limit, and \$2,000,000 per occurrence/aggregate, if defense is inside the limit.
 - ii. Automobile Liability including owned, non-owned, leased, and hired liability with a limit of not less than \$1,000,000 each occurrence.
 - iii. Professional liability insurance covering any damages caused by an error, omission, or any negligent acts. Combined single limit per occurrence shall not be less than \$1,000,000 or the equivalent. Annual aggregate limit shall not be less than \$1,000,000.
- B. The Contractor shall provide certificates of insurance or certified endorsements for the insurance required. Contractor shall provide a copy of the carrier's notice of cancellation or material changes within two days of the Contractor receiving notice from the carrier. All insurance, except for Workers Compensation and Professional Liability/Errors and Omissions, shall name the Department and the State of Idaho as Additional Insured.

10. RELATIONSHIP OF THE PARTIES

- A. The parties intend to create by the terms of this Contract, an independent contractor relationship between the Department and the Contractor.
- B. The parties do not intend to create by the terms of this Contract the relationship of employer and employee. Contractor's status under this Contract shall be that of an independent contractor and not that of an agent or employee of the State. Contractor shall be responsible for paying all employment-related taxes and benefits, such as federal and state income tax withholding, social security contributions, worker's compensation, and unemployment insurance premiums, health

and life insurance premiums, pension contributions, and similar items. Contractor shall indemnify the Department and the State and hold them harmless from all claims for taxes (including but not limited to social security taxes), penalties, attorneys' fees, and costs that may be made or assessed against the State arising out of Contractor's failure to pay such taxes, fees or contributions.

11. ASSIGNMENT OF BENEFITS AND DELEGATION OF DUTIES

- A. The Contractor shall not delegate any duties under this Contract or assign any benefits, including any moneys due or to become due hereunder, without the prior written consent of the Department.
- B. In the event a delegation of duties or an assignment of benefits is approved by the Department, the Contractor shall remain responsible and agrees to bind every such delegate or assignee to comply with the terms and conditions of this Contract.

12. PUBLIC RECORDS

Pursuant to Idaho Code Title 74, Chapter 1, information or documents received from the Contractor may be open to public inspection and copying unless exempt from disclosure. The Contractor shall clearly designate each portion as "exempt" on each page of such documents and shall indicate the basis for such exemption. The Department will not accept the marking of an entire document as exempt. In addition, the Department will not accept a legend or statement on one page that all, or substantially all, of the document is exempt from disclosure. The Contractor shall indemnify and defend the Department against all liability, claims, damages, losses, expenses, actions, attorneys' fees, and suits whatsoever for honoring such a designation or for the Contractor's failure to designate individual documents as exempt. The Contractor's failure to designate as exempt any portion of a document that is released by the Department shall constitute a complete waiver of any and all claims for damages caused by such release.

13. RIGHTS IN DATA

- A. All data, plans, drawings, specifications, reports, operating manuals, notes, and other written documents produced in the performance of this Contract or in contemplation thereof, are owned by and are for the exclusive use of the Department and are subject to the rights of the Department set forth in this section.
- B. The Department shall have the right to reproduce, publish, and use all such documents or any part, in any manner and for any purposes whatsoever and to authorize others to do so.
- C. The Department agrees to identify the Contractor or designate appropriate authorship on all materials reproduced and published that are a direct product of the work performed under this Contract.

14. RETENTION OF RECORDS AND ACCESS TO FACILITIES, PREMISES, AND RECORDS

- A. The Contractor shall establish and maintain project budget accounts and records for work and services required by this Contract in accordance with generally accepted accounting principles and practices. Records shall be retained by the Contractor throughout the term of this Contract and for a period of three years following final settlement.
- B. At all reasonable times during the term of this Contract and for a period of three years following final settlement, the Department, State of Idaho, and their authorized representatives shall have access at the Contractor's offices to its records related to the services performed under this Contract for the purposes of inspection, audit, and copying by the Department, State of Idaho, and their authorized representatives.

15. FORCE MAJEURE

- A. If a Force Majeure Event prevents a party from complying with any one or more obligations under this Contract, that inability to comply will not constitute breach if (1) that party uses reasonable efforts to perform those obligations, (2) that party's inability to perform those obligations is not due to its failure to (A) take reasonable measures to protect itself against events or circumstances of the same type as that Force Majeure Event or (B) develop and maintain a reasonable contingency plan to respond to events or circumstances of the same type as that Force Majeure Event, and (3) that party complies with its obligations under this section.
- B. "Force Majeure Event" means any event or circumstance, whether or not foreseeable, that was not caused by the claiming party and any consequences of that event or circumstance.
- C. If a Force Majeure Event occurs, the noncomplying party shall promptly notify the other party of that Force Majeure Event's occurrence, its effect on performance, and how long the noncomplying party expects it to last. The noncomplying party shall update that information as reasonably necessary. During a Force Majeure Event, the noncomplying party shall use reasonable efforts to limit damages to the other party and to resume its performance under this Contract.

16. ILLEGAL ALIENS

Contractor warrants it does not knowingly hire or engage any illegal aliens or persons not authorized to work in the United States; it takes steps to verify that it does not hire or engage any illegal aliens or persons not authorized to work in the United States; and, that any misrepresentation in this regard or any employment of persons not authorized to work in the United States constitutes a material breach of this Contract and shall be cause for termination.

17. REQUIRED CERTIFICATIONS

- A. Boycott of Israel. Pursuant to Idaho Code § 67-2346, if payments under the Contract exceed \$100,000 and Contractor employs ten or more persons, Contractor certifies that it is not currently engaged in, and will not for the duration of the Contract engage in, a boycott of goods or services from Israel or territories under its control. The terms in this section defined in Idaho Code § 67-2346 shall have the meaning defined therein.
- B. Ownership or Operation by China. Pursuant to Idaho Code § 67-2359, Contractor certifies that it is not currently owned or operated by the government of China and will not for the duration of the Contract be owned or operated by the government of China. The terms in this section defined in Idaho Code § 67-2359 shall have the meaning defined therein.
- C. Boycotting Certain Sectors. Pursuant to Idaho Code § 67-2347A, if payments under the Contract exceed \$100,000 and Contractor employs ten or more full-time employees, Contractor certifies that it is not currently engaged in, and will not for the duration of this Contract, engage in a boycott of any individual or company because the individual or company:
 - i. Engages in or supports the exploration, production, utilization, transportation, sale, or manufacture of fossil fuel-based energy, timber, minerals, hydroelectric power, nuclear energy, or agriculture; or
 - ii. Engages in or supports the manufacture, distribution, sale, or use of firearms, as defined in Idaho Code § 18-3302(2)(d).

The terms in this section defined in Idaho Code § 67-2347A shall have the meaning defined therein.

18. ENTIRE AGREEMENT/MERGER

This Contract sets forth the entire agreement between the parties related to the subject matter of this Contract and may not be modified unless in writing and signed by both parties.

19. SEVERABILITY

If any part of this Contract is declared invalid or becomes inoperative for any reason, such invalidity or failure shall not affect the validity and enforceability of any other provision.

20. SURVIVAL

All terms in this Contract that might involve performance subsequent to termination or expiration of this Contract or that cannot be reasonably ascertained or fully performed until after termination or expiration of this Contract shall survive. Survival of such terms shall not extend in violation of Article VII, Section 11 of the Idaho Constitution and Idaho Code §§ 59-1015 through 59-1017.

21. NO WAIVER

The failure by one party to require performance of any provision shall not affect that party's right to require performance at any time thereafter, nor shall a waiver of any breach or default of this Contract be construed as or deemed to be a waiver of any subsequent breach or default.

22. EFFECT OF SECTION HEADINGS

The section headings appearing in this Contract are not interpretations of the text but are inserted for convenience and reference only.

23. SOVEREIGN IMMUNITY

Nothing contained in this Contract shall be considered a waiver of the State's sovereign immunity, which immunity is expressly reserved.

24. GOVERNING LAW

This Contract shall be governed by and construed under the laws of the State of Idaho and the parties consent to the jurisdiction of the state courts of Ada County in the State of Idaho in the event of any dispute with respect to this Agreement.

25. NOTICES

All notices shall be in writing and sent certified mail, postage prepaid, return receipt requested to:

Idaho Department of Water Resources

Attn: Purchasing Agent

PO Box 83720

Boise, ID 83720-0098

Contractor

Address listed in the

Contractor's Signature Block



IDAHO DEPARTMENT OF
WATER RESOURCES

322 E Front Street, Suite 648, Boise ID 83702 • PO Box 83720, Boise ID 83720-0098

Phone: 208-287-4800 • Fax: 208-287-6700 • Email: idwrinfo@idwr.idaho.gov • Website: idwr.idaho.gov

Governor Brad Little

Director Mathew Weaver

ATTACHMENT 5 - SIGNATURE PAGE

Submit with Invitation to Bid Response

NO LIABILITY WILL BE ASSUMED BY THE IDAHO DEPARTMENT OF WATER RESOURCES FOR A VENDOR'S FAILURE TO OBTAIN THE TERMS AND CONDITIONS AND ANY PROPERLY ISSUED SOLICITATION ADDENDUMS IN A TIMELY MANNER FOR USE IN THE VENDOR'S RESPONSE TO THIS SOLICITATION OR ANY OTHER FAILURE BY THE VENDOR TO CONSIDER THE TERMS, CONDITIONS, AND ANY ADDENDUMS IN THE VENDOR'S RESPONSE TO THE SOLICITATION.

Fax your Bid response to: 208-287-6700

OR

Mail your Bid package to: Idaho Department of Water Resources
Attn: Gyn Roberts ITB 26-01
PO Box 83720
Boise, ID 83720-0098

FedEx, UPS, or other Couriers: Idaho Department of Water Resources
Attn: Glyn Roberts ITB 26-01
322 East Front St, Suite 648
Boise, ID 83702

This ITB response is submitted in accordance with all documents and provisions of the specified ITB Number and Title provided below. By my signature I accept the terms, conditions and requirements contained in the solicitation, including, but not limited to, the IDAHO DEPARTMENT OF WATER RESOURCES STANDARD CONTRACT TERMS AND CONDITIONS and the SOLICITATION INSTRUCTIONS TO VENDORS in effect at the time this ITB was issued, as incorporated by reference into this solicitation. As the undersigned, I certify I am authorized to sign and submit this response for the named Vendor. I further acknowledge I am responsible for reviewing and acknowledging any addendums that have been issued for this solicitation.

ITB Number 26-01

ITB Title: Well Drilling Services

Vendor (Company Name) _____

Address _____ City, State, ZIP _____

Phone _____ FAX _____ FEIN _____

E-mail _____

Signature

Date

Printed Name

Title

RETURN THIS SIGNATURE PAGE WITH YOUR BID