



State of Idaho
DEPARTMENT OF WATER RESOURCES

1301 North Orchard Street, Statehouse Mail, Boise, Idaho 83720-9000
Phone: (208) 327-7900 FAX: (208) 327-7866

This Guidance Document is not new law but is an agency interpretation of existing law. For more information or to provide input on the document, please contact the Groundwater Protection Manager at 208-287-4800. (Feb.2020)

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K. KATHI HIGGINSON
DIRECTOR
MAR 26 1991

TO: Regional Managers
FROM: Norman C. Young *NCY*
RE: Injection well permitting, division of responsibilities
DATE: March 18, 1991

Department of Water Resources
Western Regional Office

Misc No. 7

The general methodology for permitting injection wells in Idaho is outlined in the Idaho Code and the Rules and Regulations. Outlined below is a summary of the division of responsibilities between the State and Regional offices of IDWR in the permitting process for new Class V (a) wells:

STATE OFFICE RESPONSIBILITIES

REGIONAL OFFICE RESPONSIBILITIES

Receive application from Region and request additional information, as necessary

Receive application and fee

Review application for completeness; forward to State Office

Prepare legal notice and advertise application; send file copy to Region

Maintain copy of application and file for public inspection

Receive and investigate public comment

Assist in investigation of public comment

Conduct public fact-finding hearing, if necessary

Attend public fact-finding hearing, if necessary

Prepare draft permit and legal notice, and advertise

Maintain copy of draft permit and file for public inspection

Receive and investigate public comment

Assist in investigation of public comment

Conduct public fact-finding hearing, if necessary

Attend public fact-finding hearing, if necessary

Issue permit

Attend Board hearing, if appealed

Attend Board hearing, if appealed

MEMORANDUM

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For Class V(a) permit renewals for existing wells, the procedure is similar, except that the application is not advertised, and the period of public comment starts after the issuance of a draft permit.

For Class V(c) wells (closed loop heap exchange wells), the procedure is similar to Class V(a) renewals, except that the draft permit is advertised with a press release rather than a legal notice.

The State office may also modify these procedures when necessary to accommodate unforeseen circumstances, within the guidelines of the Rules and Regulations. Notification of variance will be made to the Region when this is necessary.