



Application for Financial Assistance

Application Form

I. GENERAL INFORMATION

A. Type of organization

- Irrigation District
- Canal/Irrigation Company
- Lateral Association
- Flood Control District
- Homeowners Association
- Water Users Association
- Municipality

- Reservoir Company
- Water and/or Sewer District
- Non-Profit Water Company
- For-Profit Water Company
- Water Association
- Other: _____

B. Contact Information

Organization Name

Name and Title of Contact Person

PO Box/Street Address

Contact telephone number

City, County, State, Zip Code

E-mail Address

Project location (*legal description or coordinates*) _____

C. Business Registration

- i. Is your organization registered with the Idaho Secretary of State's office? Yes No
- ii. Does your organization have a federal tax identification number? Yes No

Required Documentation: *IRS form W9 or the "Combined Substitute W-9/Direct Deposit/ Remittance Advice Authorization Form (rev. 10/2021)."*

D. Purpose of project

- Development of new infrastructure
- Rehabilitation or replacement of existing infrastructure
- Legal requirement
- Other: _____



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II. BACKGROUND

A. Project Title _____

B. Project Summary | *Please describe your project*

C. Project Need | *Please describe the need for this project.*

D. Project Sponsor | *Please provide a history of your organization, including date of establishment, number of shareholders/customers served, and briefly describe your organizations requirements for approving the incurrence of debt.*

Required Documentation: *Copy of Organization's governing rules of operation (Appendix A). For Districts or other organizations with statutory assessment authority, please provide an attorney statement that affirms your organization has been informed of their legal requirements for the incurrence of debt (Appendix G)*



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E. Service Area & Facilities | *Please describe the applicant's service area and delivery system/facilities.*

Required Documentation: *Map of service area, if not outlined in project map (Appendix D)*

F. Project Alternatives | *Please describe the general scope of the project alternatives that were considered, including the reason each alternative was not selected. Please include a project map & photos if applicable and/or available (Appendix D).*

Required Documentation: *Copy of project plans and estimates (Appendix C)*

G. Project Schedule | *Please outline the project timeline and schedule for implementation, identifying any known risk factors to the project timeline; or include a project Gantt chart (Appendix C).*

H. Ownership | *Does your organization own all properties, facilities, and infrastructure associated with the project?* Yes No

Required Documentation: *Documentation demonstrating ownership of any properties, facilities, or infrastructure associated with the project; if not owned by the applicant, please include copies of applicable easements or agreements (Appendix E).*



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I. Project Permitting | *Please list all necessary permits or other forms of authorization required for the project and include copies of any associated documentation. If permits have not yet been obtained, please specify anticipated dates they will be acquired, or briefly describe the process for obtaining the permit, and which steps have been completed. Please note that approved loan funds may not be disbursed until all required permits or authorizations have been obtained.*

Required Documentation: *Copies of any existing permits or authorizations that are applicable to the project (Appendix E).*

J. Hydrology and Water Rights | *Please describe the local hydrology of the project area and/or source of the applicant’s water rights, identifying any water management areas that exist within the project or service area or any known watershed concerns (i.e., groundwater or critical groundwater management areas, minimum stream flows, protected streams, moratoriums, aquifer declines, listed species, etc.).*

Required Documentation: *Copy of water right licenses, permits, application, or other documentation that demonstrates ownership, or the application for ownership, of water rights or shares of water rights (Appendix B)*

Water Right No.	Process	Priority Date	Source	Amount

Note: Process refers to the status of a water right application (*application, permit, license/decreed*)



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K. If irrigation/lateral system

Number of acres served: _____
Number of shareholders served: _____
Water provided annually (acre-feet): _____

L. If flood control system, drainage system, groundwater recharge, or other type of system

Number of acres within District or service area: _____
Number of people within District or service area: _____

M. If an Association/Municipality the number of residences served by the system

Number of residences served: _____
Number of hookups possible: _____
Approximate number of commercial hook-ups: _____
Approximate number of industrial hook-ups: _____

III. USER RATES:

A. How does your organization charge users rates?

- Per acre
- Per hook up
- Per Volume Used
- Tax assessment
- Per share

Explain what a share is: _____
 Other, explain: _____

B. Current rate? \$ _____ per _____
(Share, hook-up, month, year, etc.)

C. When was the last rate change? _____ (month/year)

D. Does your organization measure water use? Yes No

If yes, explain how: _____

E. Does your organization have a regular assessment for a reserve fund? Yes No

If yes, explain how it is assessed:

F. Does your organization have an assessment for some future special need? Yes No

If yes, explain for what purpose and how it is assessed:

IV. PROJECT COSTS:

A. Estimated project costs: _____

B. Proposed contingency: _____

C. Total estimated project costs: _____



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D. Please list all *other* sources of project funding

Source	Amount	Type	Status	Est. Date
<i>i.e. NRCS</i>	\$ 1,586,000.00	G	A	Sep-22

Total Project Funding: \$ _____ *

Type: Loan (L), Grant (G), Incentives/Rebate (I/R), Cash (C), In-Kind (K)

Status: Applied (A) or Secured (S)

Estimated Date: If funding has not yet been secured, please list the Mo/Yr. funding award is anticipated

*This amount combined with G. Total Loan Funds Requested, must equal [at least] E.(iii). Total estimated project costs

E. Loan Term Request: _____ Years

V. SECUREMENT OF LOAN

A. List all land, buildings, waterworks, reserve funds, and equipment with estimated value that will be used as collateral for the loan:

Property	Estimated Value
<i>i.e. Conveyance Infrastructure</i>	\$ 23,000,000.00

For property Securement, attach a legal description of the property being offered along with a map referencing the property.

V. PROPOSED METHOD FOR REVENUE FOR REPAYMENT OF LOAN

B. How will you plan to assess for the annual loan payments?

Check revenue sources below:

- Tax Levies
- Capital Improvement Reserve Account or Sinking Fund
- User Fees and Tap/ hookup Fees
- Other (explain) _____

Will an increase in assessment be required? Yes No

When will new assessments start

and how long will they last? _____



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III. Financial Information

A. Previous Financing

i. Has your organization ever held a water projects loan with the IWRB? Yes No

ii. If yes, please list the IWRB loan contract number or date of loan approval:

B. Reserve Funding

i. Does your organization have an established reserve fund account? Yes No

ii. If yes, what is the most recent 6-month average balance of the reserve fund? \$ _____

C. Debts

i. Does your organization currently hold any outstanding debts? Yes No

ii. If yes:

To whom is the Debt owed?	Payment Amount	Frequency of Payments	Current Balance	Remaining Term
<i>i.e. USDA loan</i>	\$ 2,500.00	Monthly	\$ 43,561.00	2 years

D. Revenue

i. How does your organization assess its users?

By Share

What does your organization define as a share? _____

By Acre

By Hook-up

By Water Used

Other: _____

ii. What is the rate per assessment? \$ _____ *

**If your organization has a tiered/progressive/graduated rate structure, please list your average rate, and provide an outline or applicable documentation that describes the rate structure (Appendix H)*



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iii. How many units does your organization service (acres, hookups, shareholders, etc.)?

iv. Does your organization have other sources of revenue? Yes No

If yes, please list the source(s) of other income, and average annual revenue for each source.

v. Financial Summary | Please provide the total annual revenues, expenditures, and cash on hand (year-end) for the most recent 3 calendar years.

Year	Revenue	Expenditures	Cash
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Required Documentation: Copies of annual profit and loss statement or financial statement, for the most recent 3 calendar years (Appendix F).

vi. Will an increase in assessments be required to support this loan, if approved?
Yes No

Total Loan Amount Requested: \$ _____

By providing your signature on this application, you certify that you are authorized to act on behalf of this organization, and that all information provided in this application is true and correct to the best of your knowledge. You are acknowledging your understanding that all information provided in this application, apart from your federal identification number and banking account numbers (if provided) will become publicly available.

Authorized Signature: _____ **Date:** _____

Name & Title: _____