



AGENDA

IDAHO WATER RESOURCE BOARD

Thursday, April 23, 2020

(At this time the office location is closed to the public in accordance with Governor Little's Stay Amended at Home Order issued April 15, 2020 in response to the public health emergency caused by the COVID-19 pandemic.)

Brad Little
Governor

Roger W. Chase
Chairman
Pocatello
District 4

Jeff Raybould
Vice-Chairman
St. Anthony
At Large

Vince Alberdi
Secretary
Kimberly
At Large

Peter Van Der Meulen
Hailey
At Large

Albert Barker
Boise
District 2

John "Bert" Stevenson
Rupert
District 3

Dale Van Stone
Hope
District 1

Jo Ann Cole-Hansen
Lewiston
At Large

Finance Committee Meeting No. 2-20 **10:00 a.m. (MST)**

Board Members & the Public may participate via Go-To Meeting
Please join the meeting from your computer, tablet or smartphone.

<https://www.gotomeet.me/IWRB>

You can also dial in using your phone.

United States: [+1 \(571\) 317-3122](tel:+15713173122)

Access Code: 673-626-773

In the event of questions, email: Jennifer.strange@idwr.idaho.gov

1. Introductions and Attendance
2. Governor Brad Little Memo to Agencies RE:2021 Budgeting
3. IDWR 2021 Operating Budget
4. Proposed 2021 Secondary Aquifer Planning, Management, & Implementation Fund Budget*
5. Other Items
6. Adjourn

* Action Item: A vote regarding this item may be made this meeting. Identifying an item as an action item on the agenda does not require a vote to be taken on the item.

Americans with Disabilities

The meeting will be held telephonically. If you require special accommodations to attend, participate in, or understand the meeting, please make advance arrangements by contacting Department staff by email jennifer.strange@idwr.idaho.gov or by phone at (208) 287-4800.



Governor Brad Little

State Capitol :: Boise, Idaho 83720
(208) 334-2100 :: gov.idaho.gov

March 27, 2020

Members of the Cabinet and Agency Administrators,

As you are all too aware, economic pressures are growing throughout Idaho given the 2019 Novel Coronavirus (COVID-19) pandemic.

While the impact of the pandemic on state revenue collection is yet unknown, the forecasted scenarios suggest the time to act is now. We must do everything we can to maximize reversions in FY 2020, especially to the General Fund.

To that end, I will sign an executive order that the General Fund appropriation be reduced for all departments, offices and institutions of the state by one percent (1%) of their Fiscal Year 2020 General Fund Appropriation. Exceptions may be granted by DFM for agencies with essential personnel providing direct support to the state's COVID-19 pandemic response or providing direct healthcare services for Idahoans. Agencies have discretion in how to accomplish the 1% reduction while minimizing the impact on Idahoans. Please leverage the plans your agencies established last fall to prepare for times like these.

We anticipate the state revenue impacts will be widespread and not limited to the General Fund. As a result, the following guidance is offered to General Fund and dedicated fund agencies for the remainder of the fiscal year.

- A. **Hiring Freeze.** All non-essential positions vacant on the date of this letter should be left unfilled unless the agency receives prior approval from DHR/DFM.
- B. **Overtime.** Agency administrators should ensure that no employee is authorized paid overtime without prior approval from DHR/DFM and the Board of Examiners. This does not include accrual of approved comp time.
- C. **Paid Administrative Leave.** Agency administrators should ensure that no employee is authorized paid administrative leave without prior approval from DHR/DFM.
- D. **Employee Compensation.** No employee should be granted an increase in compensation without prior authorization from DHR/DFM. This includes bonuses, merit increases, short-term pay adjustments, re-classifications and other salary actions. Award letters regarding FY 2021 CEC should be held until further instruction is provided by DHR/DFM.



Governor Brad Little

State Capitol :: Boise, Idaho 83720
(208) 334-2100 :: gov.idaho.gov

- E. **Furloughs.** If an agency is considering furloughs, the agency plan must receive prior approval from DHR/DFM.
- F. **Encumbrances.** DFM shall limit all end-of-year encumbrances to the minimum amount possible. Agencies are specifically instructed not to engage in contracting activities aimed exclusively at obligating appropriated funding.
- G. **Purchasing.** All agencies shall ensure that procedures are put in place to limit all purchasing to essential, time-sensitive needs. For example, do not "stock up" on supplies, pre-purchase travel and/or make significant capital outlay purchases at the end of the fiscal year.

Taken together, these actions will position the state for success as we face what appears to be a challenging budget in FY 2021. We do anticipate federal funds will be made available to partially offset the loss of state revenue and the state has been working diligently to rebuild its rainy-day funds for times like these. Nonetheless, it is prudent for each agency to put together a plan to hold back up to 5% of their FY 2021 original appropriation beginning on July 1. We will follow up with specifics as our revenue forecast becomes clearer.

In conclusion, let me state my appreciation and empathy for each of you and your staff members. I understand that implementing these instructions may be difficult, but I assure you they are necessary. Your continued leadership to the citizens of Idaho does not go unnoticed, and together we will get through these tough times.

Sincerely,

A handwritten signature in blue ink, appearing to read "Brad Little", is positioned above the printed name.

Brad Little
Governor of Idaho

The background is a light blue gradient with several realistic water droplets of various sizes scattered across the surface. The droplets have highlights and shadows, giving them a three-dimensional appearance.

FY2020 BUDGET UPDATE & FY2021 BUDGET

FY 2020 BUDGET UPDATE

- SEPTEMBER 9, 2019 GOVERNOR'S MEMO
 - PREPARE A CONTINGENCY PLAN FOR A 5% HOLDBACK IN FY2020
 - PLAN WAS PREPARED BUT NOT IMPLEMENTED
- OCTOBER 29, 2019 GOVERNOR'S MEMO
 - GOVERNOR RECOMMENDS A "SPENDING RESET" IN FY2020 AND FY2021
 - FY2020 - 1% GENERAL FUND RESCISSION (\$196,600)
 - FY2021 - 2% BASE REDUCTION IN GENERAL FUND (\$389,400)

FY 2021 IDWR BUDGET APPROPRIATION

HB 646-APPROPRIATES \$25,939,300 & AUTHORIZES 151 FTP

- GENERAL FUND - \$18,957,600
 - \$5,000,000 TO IWRB SECONDARY AQUIFER FUND
- INDIRECT COST RECOVERY FUND - \$609,800
- AQUIFER PLANNING & MANAGEMENT FUND - \$1,453,400
- WATER ADMINISTRATION FUND - \$1,612,500
- NORTHERN IDAHO ADJUDICATION FUND - \$38,000
- MISCELLANEOUS REVENUE FUND - \$1,542,400
- FEDERAL FUND - \$1,725,600

DEDICATED
FUNDS

FY 2021 BUDGET HIGHLIGHTS

- FUND TRANSFER FROM IWRB REVOLVING DEVELOPMENT FUND TO THE AQUIFER MONITORING, MEASUREMENT, AND MODELING FUND – \$716,000
 - SUPPORTS FIVE FULL TIME HYDROLOGY POSITIONS AND ONE FULL TIME GIS POSITION
- FUND TRANSFER FROM MISCELLANEOUS REVENUE FUND TO IWRB REVOLVING DEVELOPMENT FUND – \$410,000
 - FUNDS REMAINING FROM PRIEST LAKE USER FEES
- WATER QUALITY & FLOOD MANAGEMENT – \$1,000,000
 - TRANSFER TO WATER MANAGEMENT FUND
- COMMENCE CLARK FORK–PEND OREILLE BASIN ADJUDICATION
- IT POSITIONS – 12 FTP’S MOVED TO OFFICE OF INFORMATION TECHNOLOGY
 - JUNE 12, 2020 – LAST DAY IN IDWR OFFICE

LOOKING FORWARD INTO FY2021

- MARCH 27, 2020 - GOVERNOR'S MEMO REGARDING ECONOMIC PRESSURE RELATED TO COVID-19 PANDEMIC
 - AGENCIES MUST IMPLEMENT A 1% GENERAL FUND REDUCTION IN THE FY2020 BUDGET (\$196,600)
 - PREPARE A PLAN TO HOLDBACK 5% OF THE FY2021 ORIGINAL APPROPRIATION (\$947,900)
 - IWRB 5% HOLDBACK OF \$5,000,000 TRANSFER (\$250,000)
 - HOLD SELECT POSITIONS VACANT
 - REDUCE SPENDING IN TRUSTEE & BENEFITS

LOOKING FORWARD INTO FY2021

- APRIL 20, 2020 - DIRECTOR'S PLAN TO BE PREPARED
- PLAN FOR A 10% HOLDBACK (\$1,898,700)
- WHAT'S THE PLAN?

IWRB FUND BALANCES & COMMITTED FUNDS

- REVOLVING DEVELOPMENT FUND – \$27,876,495.38
 - COMMITTED FUNDS – \$21,388,143.46
- WATER MANAGEMENT FUND – \$21,542,000.48
 - COMMITTED FUNDS – \$20,955,980.33
 - FLOOD GRANT FUNDS FROM PRIOR YEARS – \$232,465.60
- SECONDARY AQUIFER PLANNING, MANAGEMENT, & IMPLEMENTATION FUND – \$22,519,034.48
 - COMMITTED FUNDS – \$14,614,112.81

The background is a solid light blue color. It is decorated with numerous realistic water bubbles of various sizes. Some bubbles are large and prominent, while others are small and subtle. They are scattered across the entire frame, with a higher concentration in the top and bottom corners, creating a fresh and clean aesthetic.

THANK YOU FOR YOUR TIME

ANY QUESTIONS OR COMMENTS

Memorandum

To: Idaho Water Resource Board

From: Neeley Miller

Date: April 20, 2020

Re: Secondary Aquifer Planning, Management & Implementation Fund – FY 2021 Budget



REQUIRED ACTION: Recommendation to IWRB to adopt FY 2021 Budget

Staff will discuss the FY 2021 proposed budget for the Secondary Aquifer Planning, Management & Implementation Fund (Secondary Aquifer Fund). This discussion will include:

- An estimate of income into the Secondary Aquifer Fund available for use in FY 2021 as well as an estimate of carryover funds from prior fiscal years which will also be available for use in FY 2021.
- A discussion of priorities for the use of the Secondary Aquifer Funds.

ATTACHMENT A - Fiscal Year 2021 Secondary Aquifer Planning, Management and Implementation Fund Budget
FY2021 DRAFT PROPOSED BUDGET FOR THE SECONDARY AQUIFER FUND

Carry-Over From FY20	\$	3,630,000
General Fund (HB 677):	\$	5,000,000
HB547 funds - receipt of Cigarette Tax proceeds	\$	5,000,000
DOE-INL SEP Funds (\$2.068 M over 3 years)	\$	690,000
Estimated interest	\$	300,000
TOTAL	\$	14,620,000

BUDGET TRACKING

Category	Sub-Category	FY21 Budget
----------	--------------	-------------

ESPA MANAGED RECHARGE

ESPA Recharge Operations		Conveyance Cost		\$3,500,000	
		Equipment, Supplies, O&M		\$229,000	
		Recharge Monitoring		\$526,000	
		Regional Monitoring		\$225,000	
		TOTAL		\$4,480,000	
ESPA Managed Recharge Infrastructure Projects	Budgeted Projects	Enterprise Project		\$2,000,000	
		Butte Market Lake		\$500,000	
	Reserved for additional recharge infrastructure projects		\$500,000		
		TOTAL		\$3,000,000	
	ESPA Recharge Investigations	Budgeted Investigations	Large Upper Valley Project		\$300,000
ASSC Project Invest.			\$200,000		
North Side Hunt Projects			\$500,000		
Reserved for additional investigations and engineering			\$300,000		
		TOTAL		\$1,300,000	
ESPA Hydrologic Monitoring (DOE Funding) (Year 3 of 3 - Total \$928,000)					\$310,000
ESPA MANAGED RECHARGE TOTAL					\$9,090,000

TREASURE VALLEY

Treasure Valley Aquifer Ground Water Model (Year 5 of 5 - Total \$2.5 M)	\$500,000
Boise River Storage Study	\$250,000 *
TREASURE VALLEY TOTAL	\$750,000

RAFT RIVER

Raft River Hydrologic Characterization	\$100,000 *
RAFT RIVER TOTAL	\$100,000

BIG LOST TOTAL

Hydrologic Monitoring (DOE Funding) (Year 3 of 3 - Total \$1.14 M)	\$380,000
BIG LOST TOTAL	\$380,000

PALOUSE BASIN

Water Sustainability Projects	\$200,000 *
PALOUSE BASIN TOTAL	\$200,000

BEAR RIVER BASIN TOTAL

Tri-State Water Sustainability Initiative	\$100,000 *
BEAR RIVER BASIN TOTAL	\$100,000

LEMHI BASIN

Lemhi Basin SCR 137	\$200,000 *
LEMHI BASIN TOTAL	\$200,000

MOUNTAIN HOME/ELMORE COUNTY

Mountain Home/Elmore County Water Sustainability Projects	\$200,000 *
MOUNTAIN HOME/ELMORE COUNTY TOTAL	\$200,000

COOPERATIVE CLOUD SEEDING PROGRAM

Operations & Maintenance Costs (Board portion 1/3 of annual cost for O & M)	\$875,000
O & M shortages provided by the IWRB	\$500,000
Cloud Seeding Modeling Project (Year 4 of 4 - Total \$1.47 Million)	\$240,000
Capital Expenses (WPC - Year 2 of 2, \$700,000 IWRB Total)	\$200,000
Program Development Activities (benefits analysis, etc.)	\$500,000 *
COOPERATIVE CLOUD SEEDING PROGRAM TOTAL	\$2,315,000

STATEWIDE

Administrative expenses (public information, staff training, Riverware Maintenance, etc)	\$85,000
Professional Assistance for securing Federal Funding	\$100,000
Statewide surface water and aquifer monitoring	\$850,000
STATEWIDE TOTAL	\$1,035,000

5% REQUESTED HOLDBACK TOTAL

	\$250,000
--	-----------

GRAND TOTAL

	\$ 14,620,000
--	---------------

* Items that will require an additional Board resolution to authorize expenditure of funds