



## WATER DISTRICT MAJOR PROPERTY BUILDINGS & CONTENT INSURANCE FORM

Use this form to list all information related to the water district property including the building and contents, supplies, mobile equipment (motorized equipment not licensed for road use), and equipment with a value greater than \$2,000.

Complete this form **only if**:

- The water district named below owns or leases a building, **and**
- The water district named below owns equipment valued at more than \$2,000 (may include water measurement equipment, other field equipment, etc. *Does not* include water district-owned vehicles, see Auto Physical Damage form).

Water districts that do not own or lease a building must use the Major Property Equipment form to list equipment valued at more than \$2,000.

Note: Individual items listed on this form (see *Individual Content/Equipment Valued Over \$2,000*) **must** include a water district property or inventory number created by the water district (ex. WD01-001, WD01-002, etc.). All items with property/inventory numbers must be tracked by the water district on an inventory list or spreadsheet.

Submit this form to the IDWR Insurance Coordinator:

Glyn Roberts  
[glyn.roberts@idwr.idaho.gov](mailto:glyn.roberts@idwr.idaho.gov)  
Phone: 208-287-4820  
Fax: 208-287-6700

or

Idaho Department of Water Resources  
Attn: Glyn Roberts  
PO Box 83720  
Boise, ID 83720-0098

Form begins on next page  
(all fields are required unless otherwise noted)

|      |                     |
|------|---------------------|
| WD # | Water District Name |
|------|---------------------|

**PROPERTY #1**

OWNED

LEASED

**BUILDING INFORMATION**

|   |  |                            |   |
|---|--|----------------------------|---|
| Building Name (ex: Idaho Water Center)  |  | Building Replacement Value |   |
| Building Physical Address   |  | City                       | ST      Zip   |
| Construction Type<br><input type="checkbox"/> unknown <input type="checkbox"/> modified fire resistive<br><input type="checkbox"/> frame <input type="checkbox"/> fire resistive<br><input type="checkbox"/> joisted masonry <input type="checkbox"/> non-combustible |  | No. of stories             | Sprinklers?<br><input type="checkbox"/> Yes <input type="checkbox"/> No |
|   |  | Square Footage             | Year Built  |

**CONTENT & EQUIPMENT INFORMATION**

**Content Replacement Value**

Enter the total content replacement value (lump sum) for building contents valued under \$2,000 each, including office furniture and equipment, computer equipment, and other property not permanently attached to the building. The total content replacement value does not include: individual building content and equipment valued over \$2,000 each as listed separately below (attach additional pages as needed) or mobile equipment and stock/supply defined below.      \$

**Individual Content/Equipment Valued Over \$2,000**

| Item Name/Description<br>(include make and model) | Replacement Value | Serial Number | WD Property/<br>Inventory No. |
|---|-------------------|---------------|-------------------------------|
|   |                   |               |                               |
|   |                   |               |                               |
|   |                   |               |                               |

**Mobile Equipment**

Enter the total cash value for any motorized equipment not licensed for road use, such as road graders, tractors, riding lawn mowers, etc. Maintain a spreadsheet listing each item at the property along with the serial number and actual cash value.      \$

**Stock/Supply**

Total estimated value of stock/supplies stored at this property, such as paper, pencils, office supplies, etc.      \$

**BUSINESS INTERRUPTION**

Enter the annual water district budgeted assessments. This coverage pays actual loss of expenses the water district sustains during a "period of restoration" due to the necessary interruption of "operations" by a covered loss to buildings, structures, or personal property at "designated premises."      \$

|                     |   |
|---------------------|---|
| Coverage Start Date | Coverage End Date (enter only if property will be vacated within the next year. Leave blank if not vacating.) |
|---------------------|---|

Entry Date (date form was completed)

Modified/Changed (date form was modified/changed)

|      |                     |
|------|---------------------|
| WD # | Water District Name |
|------|---------------------|

**PROPERTY #2**

OWNED

LEASED

**BUILDING INFORMATION**

|   |  |                            |  |
|---|--|----------------------------|--|
| Building Name (ex: Idaho Water Center)  |  | Building Replacement Value |  |
| Building Physical Address   |  | City                       | ST      Zip  |
| Construction Type<br><input type="checkbox"/> unknown <input type="checkbox"/> modified fire resistive<br><input type="checkbox"/> frame <input type="checkbox"/> fire resistive<br><input type="checkbox"/> joisted masonry <input type="checkbox"/> non-combustible |  | No. of stories             | Sprinklers<br><input type="checkbox"/> Yes <input type="checkbox"/> No |
|   |  | Square Footage             | Year Built   |

**CONTENT & EQUIPMENT INFORMATION**

**Content Replacement Value**

Enter the total content replacement value (lump sum) for building contents valued under \$2,000 each, including office furniture and equipment, computer equipment, and other property not permanently attached to the building. The total content replacement value does not include: individual building content and equipment valued over \$2,000 each as listed separately below (attach additional pages as needed) or mobile equipment and stock/supply defined below.      \$

**Individual Content/Equipment Valued Over \$2,000**

| Item Name/Description<br>(include make and model) | Replacement Value | Serial Number | WD Property/<br>Inventory No. |
|---|-------------------|---------------|-------------------------------|
|   |                   |               |                               |
|   |                   |               |                               |
|   |                   |               |                               |

**Mobile Equipment**

Enter the total cash value for any motorized equipment not licensed for road use, such as road graders, tractors, riding lawn mowers, etc. Maintain a spreadsheet listing each item at the property along with the serial number and actual cash value.      \$

**Stock/Supply**

Total estimated value of stock/supplies stored at this property, such as paper, pencils, office supplies, etc.      \$

**BUSINESS INTERRUPTION**

Enter the annual water district budgeted assessments. This coverage pays actual loss of expenses the water district sustains during a "period of restoration" due to the necessary interruption of "operations" by a covered loss to buildings, structures, or personal property at "designated premises."      \$

|                     |   |
|---------------------|---|
| Coverage Start Date | Coverage End Date (enter only if property will be vacated within the next year. Leave blank if not vacating.) |
|---------------------|---|

Entry Date (date form was completed)

Modified/Changed (date form was modified/changed)