

**SUPPLEMENTAL INSTRUCTIONS FOR FILING  
A NOTICE OF CLAIM TO A WATER RIGHT  
ACQUIRED UNDER STATE LAW FOR STOCKWATER PURPOSES  
WHERE DAILY USE IS LESS THAN 13,000 GALLONS PER DAY**

- These instructions supplement the instructions for completing notice of claim form number 42-1409-2.
- These instructions apply to claims in which the **only** purpose of use claimed is the watering of livestock, and the daily use is less than 13,000 gallons.
- These instructions apply to claims filed by a non-federal water user claiming a water right for use within federal grazing allotments.
- The Snake River Basin Adjudication (SRBA) Court requires that each Notice of Claim form filed includes a Motion for Determination of Deferred *De Minimis* Domestic or Stock Water Use. Instructions for filing the motion are on the Court's website at the following link:

<http://www.srba.idaho.gov/SRBA1.HTM>

At the link shown above, click on [INSTRUCTIONS](#) to open a "fill in the blank and check the box" motion with instructions.

**CLAIMS TO WATER RIGHTS ON FEDERAL LAND**

If you are a non-federal water user claiming a water right with a place of use that includes federal land, you will need to submit the following information showing that you or your predecessor established a water right on the federal land before the Department will be able to recommend your water right to the SRBA Court. The Department recommends the following information accompany your notice of claim and your Motion for Determination of Deferred De Minimis Domestic or Stock Water Use.

- You must identify the current "base property" or "base ranch" for which the stockwater right is established. The base property is the land that you own and identified on your application for a grazing permit. You must submit a copy of the current grazing permit and a map depicting the grazing allotment.
- You must submit evidence that supports the claimed priority date. You may claim the date of the first grazing permit issued on the federal grazing allotment, pursuant to federal grazing authorizations, including but not limited to the Taylor grazing act (June 28, 1934), as evidence of the date of priority. If the claimed priority date predates the date of the first grazing permit issued on the federal grazing allotment, the claimant must provide evidence supporting that date.
- List any other water rights used for the same purposes that might overlap your claimed rights.

**OBTAINING A CLAIM ID NUMBER**

The SRBA Court also requires a claim number (which becomes the subcase number) for each Notice of Claim and Motion for Determination of Deferred *De Minimis* Domestic or Stock Water Use filed. You may obtain claim numbers by calling 1-800-451-4129. You may also obtain claim numbers by visiting any of the Idaho Department of Water Resources offices shown below:

State Office  
Idaho Department of Water Resources  
322 East Front Street  
Boise, ID 83702  
Phone: (208) 287-4800

Eastern Regional Office  
Idaho Department of Water Resources  
900 North Skyline Drive, Suite A  
Idaho Falls, ID 83402  
(208) 525-7161

Northern Regional Office  
Idaho Department of Water Resources  
7600 Mineral Drive, Suite 100  
Coeur d'Alene, ID 83815  
Phone: (208) 762-2819

Southern Regional Office  
Idaho Department of Water Resources  
650 Addison Avenue West, Suite 500  
Twin Falls, ID 83301  
(208) 736-3033

Western Regional Office  
Idaho Department of Water Resources  
2735 Airport Way  
Boise, ID 83705  
(208) 334-2190

Preston Field Office  
325 East 600 South, STE 300  
Preston, ID 83263-4921  
(208) 701-7200

Salmon Field Office  
102 South Warpath  
Salmon, ID 83467-4435  
(208) 742-0658

## **FILING FEES**

As of July 1, 2017, for claims in which stock water is the sole purpose of use claimed and the daily use is less than 13,000 gallons per day, the filing fee is \$25.00 each for the first four claims. If the same claimant files additional claims in which stock water is the sole purpose of use claimed, there are no additional filing fees for the additional claims.