

HOW TO REVIEW YOUR WATER RIGHT RECOMMENDATION:

- ❖ Examine the water right print out and map carefully. (Only irrigation rights have maps.)
- ❖ Look for errors in spelling, names, and addresses on the water right printout.
- ❖ Look for differences between what IDWR proposes to recommend and what you think your water right should be. Complete the Notice of Error form(s) as instructed below if you disagree – or even if you agree!
- ❖ If you no longer own the property represented in the water right please forward this mailing to the new owner **or** contact either IDWR's Northern Region Office by phone or email at northerninfo@idwr.idaho.gov; or contact IDWR's State Office by phone or email at NIA.Help@idwr.idaho.gov.
- ❖ If your address has changed correct the information on the Notice of Error form, sign it and return to IDWR. Or you may write a letter, signed by the claimant of record, describe the address change, and list the water rights involved.

NOTICE OF ERROR INSTRUCTIONS:

- ❖ Please review the preliminary recommendation carefully. Your name, water right number and address have been pre-printed on this reply for your convenience. Check to be sure that the pre-printed information on this form is accurate.
- ❖ Please fill in your daytime and evening telephone numbers.
- ❖ If there is any portion of the preliminary recommendation that is inaccurate, or with which you disagree, please complete items 1, 2 and 3 on the reply form, sign where indicated, and return the reply in the envelope provided. This reply must be mailed before **October 4, 2024**. If IDWR has questions about the information included in your reply, a staff member will contact you to set up an appointment.
- ❖ You may also return the reply in person at any IDWR office location, or scan and e-mail your completed Notice of Error reply to file@idwr.idaho.gov. Please reference your claim number in the subject line of the e-mail as well as on any attached supporting documentation.
- ❖ Please indicate on the form if you agree with the proposed recommendation and return it to us. Feel free to write down questions, even if you agree, and we will strive to respond in a timely manner.
- ❖ If you have questions or do not understand this process, please call the IDWR's Northern Region Office at (208) 762-2800 or the Adjudication hotline toll free number: **1-800-451-4129**.