

Filing Assistance:

IDWR will open a temporary office at the Latah County Fairgrounds & Events Center in Moscow, Idaho to assist the public with filing Palouse River Basin Adjudication (PRBA) claims:

Temporary Office Location & Hours:

Date	Office Hours	Location	Helpful materials you could bring
May 14, 15, & 16	8:00 AM – 6:30 PM	Latah Co Fairgrounds & Events Center 1021 Harold St. Moscow, ID 83843	<ul style="list-style-type: none">• Tax Notice/Parcel information• Water Right Records• Facts related to the development of water use on your property.
June 11, 12, & 13	8:00 AM – 6:30 PM		

IDWR Staff will be available to provide assistance with claims filing on first come, first served basis from 8:00 AM until 5:30 PM on the days the Temporary Office is open. Filing complex claims or multiple claims may take more time and require follow-up through additional appointments or by telephone, e-mail, or written communication.

Payment: Payment of the claim filing fees is not required to meet with staff and prepare your claim. You will be able to generate your claim and pay later by mail.

Credit Cards are not accepted at the Temporary Office Location unless you are submitting and paying for your claim online. Payment made at the Temporary Office Location must be made by cash or check. IDWR will not have the ability to make change so cash payment must be exact.

Contact Information:

Adjudication Hotline: (800) 451-4129
Northern Region Office: (208) 762-2800
State Office Mainline: (208) 287-4800

Filing Online:

Claimants have the opportunity to file their claims online at www.idwr.idaho.gov. To take full advantage of the mapping functions when filing online, Adobe Flash content must be enabled in your browser. Please note that Adobe Flash Player and full mapping functionality is not required to file your claim online.

Latah County Only: IDWR does not have access to Latah County parcel information at this time for use in the mapping portion of IDWR's online claim filing application. In order to assist in locating your Latah County property, you will need to have the Township, Range, and Section information available.

FILING FEES

Each claim submitted must include the filing fee. The filing fee for domestic and/or stockwater use claims diverting less than 13,000 gallons of water per day is \$25.00. However, if you are filing more than four (4) claims in which the only purpose of use listed is stockwater, only the first four (4) claims require the \$25.00 filing fee. All additional stockwater claims are fee exempt once the \$100.00 in filing fees has been paid for the first four (4) stockwater only claims filed after July 1, 2017.

The flat fee for filing all other claims filed is \$50.00 per claim. An additional variable filing fee based upon acreage, power generating nameplate capacity, cubic feet per second (cfs) amount, or an equivalent volume of storage water is required for claims for water uses other than domestic and/or stockwater uses diverting less than 13,000 gallons of water per day. Use Table 3 to calculate the variable fee. Add the calculated variable fee to the \$50.00 flat fee to determine the total fee for the claim. The exceptions are fire protection or ground water recharge which have a \$50.00 flat fee, and no variable fee.

Examples for a single claim to a water right with single source and same priority date:

Single family domestic and stockwater use, less than
13,000 gallons per day in total \$25.00

100 acres irrigation, domestic and stockwater as above . . . \$150.00

Fish propagation, 4.2 cfs \$92.00

Multiple family domestic, 1.6 cfs,
irrigation of yards and gardens, 14 acres \$224.00

TABLE 3, VARIABLE FEE SCHEDULE		
Irrigation	\$1.00 per acre	Each acre is charged only once.
Power generation	\$3.50 per kilowatt of capacity	Manufacturer's nameplate rating, or \$250,000.00, whichever is less.
Aquaculture	\$10.00 per cfs	
Domestic, stockwater use in excess of 13,000 gallons per day	\$100.00 per cfs	
Municipal, industrial, commercial, mining, heating, cooling	\$100.00 per cfs	
Public instream flow, public lake level maintenance, wildlife	\$100.00 per cfs	
Exceptions: No variable fee is charged for fire protection or ground water recharge.		

For a public entity claiming water for more than one public purpose, the variable fee per cfs is charged once per cfs claimed. The fee is charged on the largest of the amounts claimed. Public purposes include instream flows, lake levels, wildlife, aesthetic beauty, and recreation uses claimed by a public entity.