

**INSTRUCTIONS FOR FILING AN  
APPLICATION FOR TEMPORARY APPROVAL OF WATER USE**

[Idaho Code § 42-202A](#) authorizes the Idaho Department of Water Resources to grant temporary approvals for water uses of short duration. Application must be made on Department [Form 202A](#) and must be accompanied by a \$50 non-refundable application fee.

You may want to consider the following items before submitting an application for temporary approval:

- The total amount of water that can be requested for prevention of flood damage, ground water recharge, and ground or surface water remediation is not limited. For all other uses, the total amount of water that can be approved under a temporary approval cannot exceed 5 acre-feet, which is equal to 1,630,000 gallons. Applicants must attach a detailed description of the proposed temporary water use.
- Temporary approvals may not exceed one year in duration.
- Use of water under a temporary approval is subject to all existing water rights. The applicant assumes all risk that the temporary approval may injure other water rights. If the temporary use will divert water within a water district, the Department must consult the watermaster before granting approval. Applicants may save time by consulting the watermaster themselves and attaching the watermaster's written comments to the application.
- The Department may issue a temporary approval with conditions necessary to protect other water rights and the public interest.
- A temporary approval does not authorize the use of privately owned diversion and/or conveyance facilities without the permission of the owner of such facilities. Evidence of the necessary permission must be attached to the application.
- The Department may cancel its approval or reduce the rate of flow or volume authorized by its approval. For example, the Department may cancel or reduce an approval if it concludes the water use is injuring other water rights or adversely affecting fish, wildlife or other public values.

Your completed application and fee may be submitted to one of the following offices of the Department:

**Northern Region**

Idaho Dept. of Water Resources  
7600 Mineral Dr., Suite 100  
Coeur d'Alene, ID 83815-7763  
Phone 208-762-2800 FAX – 208-762-2819

**Eastern Region**

Idaho Dept. of Water Resources  
900 N Skyline Dr., Suite A  
Idaho Falls, ID 83402-1718  
Phone 208-525-7161 FAX – 208-525-7177

**Southern Region**

Idaho Dept. of Water Resources  
650 Addison Ave W, Suite 500  
Twin Falls, ID 83301-5858  
Phone 208-736-3033 FAX – 208-736-3037

**Western Region**

Idaho Dept. of Water Resources  
2735 Airport Way  
Boise, ID 83705-5082  
Phone 208-334-2190 FAX – 208-334-2348

**State Office**

Idaho Dept. of Water Resources  
322 E Front St, 6<sup>th</sup> Floor  
PO Box 83720  
Boise, ID 83720-0098  
Phone 208-287-4800 FAX 208-287-6700