



IDAHO WATER RESOURCE BOARD

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APPLICATION FOR FINANCIAL ASSISTANCE FOR POTABLE WATER SYSTEM CONSTRUCTION PROJECT

Answer the following questions and provide the requested material as directed. All pertinent information provided. Additional information may be requested by the Idaho Water Resource Board (IWRB) depending on the scope of the project and amount of funding requested. For larger funding amounts an L.I.D. may be required.

Incomplete documents will be returned and no further action taken will be taken by IWRB staff. All paperwork must be in twenty eight (28) working days prior to the next bi-monthly Board meeting.

Board meeting agendas can be found at: <http://www.idwr.idaho.gov/waterboard/>

I. Prepare and attach a "Loan Application Document".

The Loan Application Document requirements are outlined in the Water Project Loan Program Guidelines. The guidelines can be found at:

<http://www.idwr.idaho.gov/waterboard/Financial%20program/financial.htm>.

You can also obtain a copy by contacting IWRB staff.

II. General Information:

A. Type of organization: (Check box)

- Municipality
- Water and/or Sewer District
- Non-Profit Water Company
- For-Profit Water Company

- Homeowner's Association
- Water Association
- Other

Explain: _____

Organization name

Name and title of Contact Person

PO Box/Street Address

Contact telephone number

City, County, State, Zip Code

e-mail address

Project location legal description _____

B. Is your organization registered with the Idaho Secretary of State's office? Yes No

C. Purpose and name of project for this loan application.

- New Project
- Rehabilitation or replacement of existing facility
- DEQ requirement
- Other: _____

D. Briefly describe the existing water supply facilities and describe any existing operational or maintenance problems. Attach map of the service area and a separate sheet if necessary to complete the explanation.

III. WATER SYSTEM:

A. Source of water:

- Stream
- Reservoir
- Groundwater
- Other

B. Water Right Numbers:

Water Right	Stage	Priority Date	Source	Amount

Note: Stage refers to how the water right was issued. (License, Decree, or Permit)

C. Hook-ups on the system:

- Approximate number of residential hook-ups: _____
- Approximate number of commercial hook-ups: _____
- Approximate number of industrial hook-ups: _____

D. On average, how much water is provided per day? _____

IV. USER RATES:

A. How does your organization charge user rates

- Per Hook up
- Per Volume Used
- Other
- Explain: _____

B. Current user rate? \$ _____ per _____
(gallons used, monthly, yearly, etc.)

If a graduated or progressive rate structure or different rates for different classes of users are used, attach a separate sheet with explanation.

C. When was the last rate change? _____ (month/year)

D. Does your organization measure water use? Yes No

If yes, how?

- Meters at User Hook-ups
- Master Meter
- Other (explain) _____

E. Does your organization have a regular assessment for a reserve fund? Yes No

If yes, explain how it is assessed:

F. Does your organization have an assessment for some future special need? Yes No

If yes, explain for what purpose and how it is assessed:

V. PROPOSED METHOD FOR PAYING LOAN PAYMENTS

How will you pay the annual loan payments? Check revenue sources below:

- Tax Levies
- Capital Improvement Reserve Account or Sinking Fund
- User Fees and Tap/ hookup Fees
- Other (explain) _____

Will an increase in assessment be required? Yes No

When will new assessments start and how long will they last?

VI. SECUREMENT OF LOAN

List all land, buildings, waterworks, reserve funds, and equipment with estimated value that will be used as collateral for the loan:

Property	Estimated Value
_____	_____
_____	_____

Please attach a legal description of the property being offered along with a map referencing the property.

VII. PROOF OF OWNERSHIP

Please provide proof of ownership, easements or agreements that are held or can be acquired for the construction and operation of the project.

VIII. FINANCIAL INFORMATION:

A. Attach a copy of each of the last 3 year's financial statement. **(Copies must be attached)**

B. Reserve fund (current) _____

C. Current cash on hand _____

D. Outstanding indebtedness:

To Whom	Annual Payment	Amt. Outstanding	Years Left
_____	_____	_____	_____
_____	_____	_____	_____

G. Have you done business with the Idaho Water Resource Board before? Yes No

If yes what was the loan for? _____

How much was the loan for? _____

Is the loan paid off? Yes No

If no what is the payment and expected payoff date. _____

I. What other sources of funding have been explored to fund the project? (example: NRCS, USDA Rural Development, Banks, Local Government, etc.)

VIII. ORGANIZATION APPROVAL:

Is a vote of the shareholders, members, etc. required for loan acquisition? Yes No

If yes, a record of the vote must be attached.

Amount of funds requested: _____

By signing this document you verify that all information provided is correct and the document is filled out to the best of your ability.

Authorized signature & date: _____