

ATTACHMENT A: Proposed IWRB Flood Management Grant Program Criteria

The Idaho Water Resource Board (IWRB) Flood Management Grant Funding Program provides financial assistance on a competitive statewide basis to Flood Control Districts, Drainage Districts, Irrigation Districts, Canal Companies, Municipalities, Counties and other public entities interested in pursuing flood damaged stream channel repair, stream channel improvement, flood risk reduction, and flood prevention projects. (See HB 712; Statutes 42-1760; IDAPA 37.02.02)

Pursuing flood damage repair and improvement projects can help prevent or reduce flood damage in Idaho's streams and rivers. To be considered for grant funding, entities must be able to provide evidence of flood damage, or evidence of conditions that create the risk of flooding in a stream channel and submit a funding request document outlining the proposed repairs and/or improvements to the stream channel.

Eligible Entities: Flood Control Districts, Drainage Districts, Irrigation Districts, Canal Companies, Municipalities, and Counties. Other public entities are eligible to apply.

Eligible Geographic Area: Statewide

Program Budget:

- \$1,000,000
- No more than 50% (\$500,000) of the total budget may be spent within a single IWRB district. This limit may be waived if there are no competing funding demands.

Funding Amount: up to \$200,000 per project; one project per application

- Funding awards will be reallocated unless Flood Management work begins prior to November 1, 2018.
- Funding will not be distributed unless the project is fully permitted. Sponsor is responsible for providing permit documentation to IWRB staff.

Matching Funds for Projects:

- Entities requesting funding for flood management grant projects must provide at least 50% matching cost-share funding with non-state dollars. Projects that include higher cost share amounts will receive a higher ranking during project evaluations
- In-kind services can be used for 30% of the total projects costs. Legal/Administrative in-kind services are limited to 5% of total project costs.
- EXAMPLE: For a \$100K project, sponsor would have to provide at least \$50K in matching cost share funding. Of the \$50K, the sponsor could provide up to \$30K in in-kind services of which \$5,000 could be in legal/administrative costs and \$20K in cash to meet the matching cost-share requirement)

Evaluation Criteria: To maximize the effective and efficient use of available funds, applications and sponsor's grant document will be evaluated, scored (*130 point scale*), and ranked according to the following criteria:

Effectiveness of Project (60 points)

- What is the urgency of the project and anticipated costs? (*10 points*)
- What are the objectives and benefits of the project? (*10 points*)
- How does the proposed project solution address the objectives? (*10 points*)
- How will the project measure success of its objectives, and describe the proposed monitoring plan. (*5 points*)
- Is the proposed budget and schedule realistic and is the budget appropriate for the scope of work provided? Has the applicant provided detailed construction expenses documenting how money will be spent to complete the project? (*15 points*)

- Are project sponsors using relevant and appropriate information to develop the proposed project? (Sponsor should include references to relevant studies, assessments, reports, management plans, etc.) How will the project account for expected future changes to hydrology, sediment regimes, or water supply? *(10 points)*

Readiness of Project (50 points)

- Lead sponsor of project is identified and there is a description of other affected stakeholders and jurisdictions. *(10 points)*
- Project sponsors will provide documentation that affected local stakeholders and jurisdictions have been consulted. If the project is located within a Flood Control District, the sponsor must provide documentation showing the Flood Control District supports the project, otherwise the project will be declared ineligible. *(10 points)*
- Specify cash matching funds that will be provided for the project, including any in-kind services. Indicate what funding sources are secured or pending. The applicant must provide at least 50% matching cost share funding with non-state dollars. In-kind services can be used for 30% of the total projects costs. Legal/Administrative in-kind services are limited to 5% of total project costs. *(10 points)*
- Projects that propose matching cost-share amounts above 50% will receive additional points in the ranking *(1 point for each additional 1% increase up to 70% to receive up to 20 additional points)*.

Organization Capacity (20 points)

- What is the sponsor's history of successful accomplishments on projects similar to this one? The sponsor shall provide several past project examples, if possible. *(10 points)*
- What level of sponsor and consultant staffing will be directed toward the implementation of the proposed project? Discuss the number of sponsor and consultant staff and amount of time dedicated for each for the project. Will the project utilize volunteers? If so, how? Include brief resumes or list of qualifications for each member of the project team. *(10 points)*

Application Process:

Application Submittal Notice: May 21, 2018

Application Deadline: June 15, 2018

Project Funding Recommendations: July 2018 Finance Committee

Funding Awarded: July 27, 2018 Board meeting

Notice of Award: July 30, 2018

Payment Process:

- Funds will be distributed upon sponsor submitting funding reimbursement requests to the IWRB.
- Sponsor funding requests shall include a cover letter which shall include a description of the project activities, dates for performing the project activities, and contractor or supplier invoices.
- A total of 5% shall be retained from each payment request until the project has been completed, and the applicant has fulfilled their deliverable requirements. The 5% award-withholding will be included with the final payment request disbursement.

Project Deliverables:

Entities that receive flood management grant funding will be required to submit monthly progress reports updating the IWRB on project progress, and a final report at the completion of the project. Additionally, entities will be expected to provide completed plans and specifications, bid documents, material testing and sampling reports, and a letter from the sponsor or sponsor's consultant that the project was completed in substantial conformance with the approved plans and specifications. If Flood Management Grant funding is available in the future, sponsor funding requests will not be considered if the sponsor does not comply with the deliverable requirements.

IWRB Districts are as follows:

District No. 1: Boundary, Bonner, Kootenai, Shoshone, Benewah, Latah, Clearwater, Nez Perce, Lewis and Idaho counties.

District No. 2: Adams, Valley, Washington, Payette, Gem, Boise, Canyon, Ada, Elmore and Owyhee counties.

District No. 3: Camas, Gooding, Jerome, Twin Falls, Cassia, Blaine, Lincoln, Minidoka, Lemhi, Custer and Butte counties.

District No. 4: Clark, Fremont, Jefferson, Madison, Teton, Bingham, Bonneville, Power, Bannock, Caribou, Oneida, Franklin and Bear Lake counties.

** No more than 50% (\$500,000) of the total budget may be spent within a single IWRB district. This limit may be waived if there are no competing funding demands.*